

Walden Academy, Inc. Board of Directors' Meeting Agenda

Tuesday, November 28, 2023, 6:30 p.m. – Regular Meeting

The meeting will be held at the Walden Main Campus Room 2, 1149 W. Wood Street, Willows, California

Call to Order and Attendance at:

Board Members

H. Geroy
S. Maben
M. Martin
J. Mercado
N. Michaud

Pledge of Allegiance

Review & Approval of Agenda

Public Comments:

- COMMENTS FROM THE FLOOR - At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board of Directors.
- COMMENTS ON AGENDA ITEMS – Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation to the Board of Directors.

Board Annual Meeting

- a. Election of Board Treasurer
- b. Election of Board Secretary
- c. Election of Sunshine Secretary
- d. Elect Directors to Lead Committees

Consent Agenda

Approval of Minutes: Regular Board Meeting 2023

Approval of Check Register: October 2023

Approval of Financials: October 2023

Staff:

Committee Developed Policy/Procedures: None

Administrator/Board Member Reports

Financial Update
Director's Report
PTC Update
Board Member Reports
Governance Committee
Planning Committee

Discussion/Action Items

1. **1st Interim Budget approval (Vanderwaal).** The board will review and take action as necessary.
2. **Survey Results (A. Calonico):** Presentation of the latest survey results.
3. **Staff Resignation (A. Calonico):** Marcella White. The board will review and take action as necessary.
4. **BP 5080- Independent Study (A. Calonico)-** The board will review a second time and take action as necessary.
5. **BP 5500- Suspension and Expulsion Policy (A. Calonico):** Revision of current policy. The board will review and take action as necessary.

Pending/Upcoming Items

1. None

Announcements

1. Next Regular Meeting: Tuesday December 19, 2023

Adjournment

Vision: Creating a Confident Community Passionate About Lifelong Learning.

Mission: Walden Academy provides an innovative learning environment that extends beyond the classroom. Science and challenging academics encourage students to collaborate and excel in all aspects of life, as modeled by family, school, and community.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Walden Academy at 1149 W. Wood Street, Willows, CA 95988, (530)361-6480, or smaben@waldenacademy.org, as far in advance as possible, but no later than 24 hours before the meeting.

FOR MORE INFORMATION

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Walden Academy, Inc. Board of Directors' Meeting Agenda

Tuesday October 24 , 2023, 6:30 p.m. – Regular Meeting

The meeting will be held at the Walden Main Campus Room 2, 1149 W. Wood Street, Willows, California

Call to Order and Attendance at: 6:30

Board Members

H. Geroy P
S. Maben P
M. Martin P
J. Mercado P
N. Michaud P

Pledge of Allegiance Led by Sera Maben

Review & Approval of Agenda

Public Comments:

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- COMMENTS ON AGENDA ITEMS – Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation to the Board of Directors.

Consent Agenda

Approval of Minutes: Regular Board Meeting September 2023

Approval of Check Register: September

Approval of Financials: September

Staff: No new changes

Committee Developed Policy/Procedures: None

H. Geroy J. Mercado 5 Ayes 0 Nays

Administrator/Board Member Reports

Financial Update M. Vanderwaal gave an update to the beginning of year financials. Also touched on Exempt vs. Non Exempt employees as well as California minimum pay and pto beginning January 1st, 2024. Gave guidance about working with St. Monica's for an addition to the solar panel array. February 2024 will have to give notice to the church for lease renewal.

Director's Report

PTC Update About 400 Pancake Breakfast Tickets/Raffle tickets will be sold at the door.

Board Member Reports Staff board member position will be finalized by the November Board Meeting.

Governance Committee

Planning Committee Mrs. Calonico provided information and documentation for consultants for future school building.

Discussion/Action Items

1. **2022-2023 Audit Approval (M. Vanderwaal)** M. Vanderwaal J. Mercado M. Martin
2. **Proposed Increase of Substitute Pay (A. Calonico)**- Board will review and take action as necessary. A. Calonico provided information with regards to increasing our substitute teacher pay. It was recommended that the board and Walden Academy increase sub pay from \$200-225 per day effective immediately. H. Geroy M. Martin 4 Ayes 0 Nays 1 Abstained
3. **Williams Settlement Report (A. Calonico)** J. Mercado H. Geroy 5 Ayes 0 Nays
4. **Update on Independent Study Policy**- Board will review. A. Calonico gave information about the updates made to the Independent Study Policy. Board will review information provided. No action required at this time.
5. **Sixth Grade Trip (B. Martinez)**- Board will review and take action as necessary. May 20th-24th. 16 Students. Trip is approximately \$5,000, \$2,000 of which has been covered by PTC. 6th Grade has multiple fundraisers planned at this point. M. Martin J. Mercado 5 Ayes 0 Nays.
6. **Eighth Grade Trip (E. Puente)**- Board will review and take action as necessary. Two prospective trips proposed. Washington D.C. 5 days \$3599/student. 2nd trip East Coast Stem(Boston/New York) 5-6 days. \$3600/student. 14 Students. N. Michaud made a motion to approve the trip to Washington D.C./New York trip for the 8th grade class. M. Martin 2nd the motion. 5 Ayes 0 Nays

Pending/Upcoming Items

1. **School Policy and Conduct**

Announcements

1. Next Regular Meeting: Tuesday November, 28, 2023

Adjournment 8:25 PM

Vision: Creating a Confident Community Passionate About Lifelong Learning.

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Walden Academy
1149 W. Wood St.
Willows, CA 95988
(530)361-6480

Creating a confident community passionate about lifelong learning

Director's Report

November 2023

The mission of Walden Academy is to provide an innovative learning environment that extends beyond the classroom. Science and challenging academics encourage students to collaborate and exceed in all aspects of life as modeled by family, school, and community.

I. LCAP Goal 1: Through the implementation of state academic content, performance, and ELD standards, Walden Academy will provide engaging and challenging learning opportunities in a broad course of study emphasizing science and instructed by highly qualified professionals with sufficient instructional material on a well maintained campus.

Conditions of Learning

1. Basic

A. Credentialed teachers

Teachers possess appropriate credentials for their assignments. We have 4 teachers without a clear credential who are currently enrolled in an induction program.

B. Access to standards-aligned instructional materials

We continue to provide standards-aligned material to all Walden Academy students.

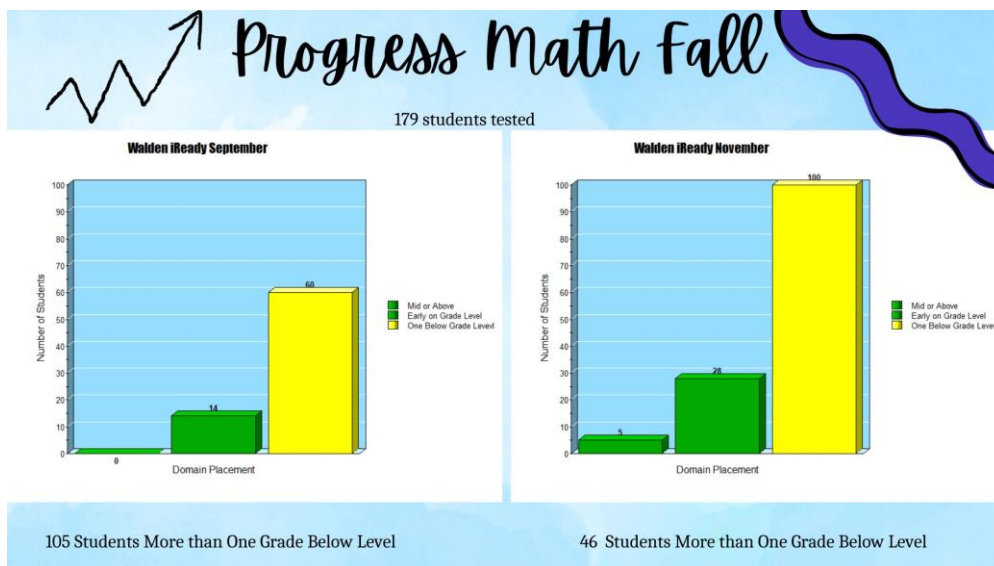
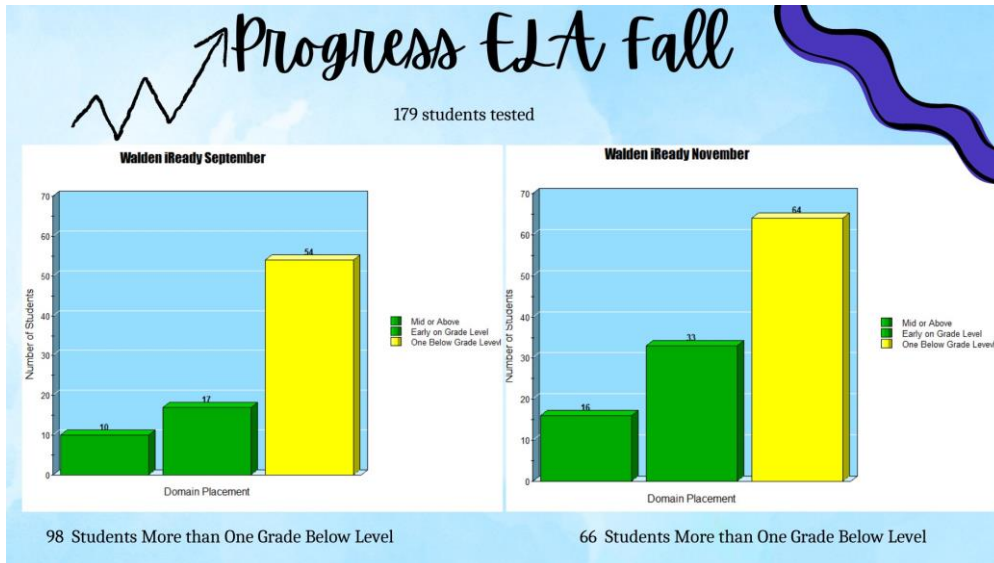
C. Facilities in good repair

Facilities remain in excellent condition.

2. State Standards Implementation---English language development standards and academic content & performance standards

A. Walk Through Data Summary and iReady Growth:

The school is still committed to individualized student support paired with high quality instruction on grade level standards. Due to testing and the resignation of our MTSS Coordinator, there is a dip in walkthrough data supporting tier 2 and 3 instruction. However, with testing, we were able to see growth in our students on state standards. Here are those results:



Engagement is still at 88.1%

The provided data on differentiation strategies reveals a diverse range of approaches in the educational setting. Approximately 25% of responses indicate a lack of specified strategies, while 12.5% emphasize the importance of visual examples, individual support, and ongoing assessment of student engagement. Similarly, 12.5% highlight ongoing assessment facilitated through Get More Math Software and individual student support. The combination of one-on-one aide support and question assistance when needed is also represented in 12.5% of the responses. Additionally, 12.5% of educators employ digital learning at the students' level, and the same percentage opt for a combination of one-on-one support and strategic grouping. This data underscores a commitment to diverse methodologies to meet the varied learning needs of students, with an overarching focus on ongoing assessment and individualized support.

3. Course Access---*broad course of study*

Broad Course of Study

- A. Students continue to receive a broad course of study in each classroom. Over the past month, middle schoolers worked on multicultural projects which were presented at our first ever Multicultural Night. Starting next week, Lexi Velazquez will be joining us twice a week to teach music in preparation for Christmas Song Fest on December 20th.

II. LCAP Goal 2: Through the implementation of CCSS, Walden Academy will provide learning opportunities that result in increased academic achievement for all groups of students.

Pupil Outcomes

4. Student Achievement- *We are working towards our school and classroom goals. Students took the iReady Diagnostic test this week, and we are using the data to drive instruction.*

A. School Goals:

1. Walden will have 45% of students score on or above level on the CAASPP for the 2023/24 school year in ELA.
2. Walden will have 30% of students score on or above level on the CAASPP for the 2023/24 school year in Math.

B. Incentives for school goals: We are proud of the above iReady testing growth. Along with testing, each grade level set classroom goals for growth for the second test. Classes that met their goals got to pie their teachers or teachers aides at Good Morning Walden. The classes with the most minutes on iReady got to pie me and Mr. Bobadilla. We will set new goals for our next iReady testing.

III. LCAP Goal 3: A positive school climate with all stakeholders participating in activities which increase student engagement and parental involvement.

Engagement

5. Parent Involvement---*efforts to seek parent input in decision making & parent participation in programs for special need subgroups*

- A. I send out weekly newsletters to staff and to families each Friday. This is the River Hawk Weekly Review (staff) and the River Hawk Talk (families).

- B. I have sent a request for over 175 volunteer opportunities run through the school office. Volunteer work was encouraged at Back to School Night. I have also been honoring volunteers on our weekly River Hawk Talk. Julie Bell was our Volunteer of the Month
- C. We've been able to open the CARES store each Friday through the help of Parent Volunteers.
- D. I sent out a survey to parents and staff about our school. (see presentation)
- E. We will be having holiday spirit days the month of December and Rico will be rewarding the class with the most spirit at GMW.

6. Pupil Engagement---*attendance rates/chronic absenteeism*

- A. **Attendance:** Monitoring has commenced at the start of the year. **We are averaging 96.21% average daily attendance.**

7. School Climate---*suspension/expulsion, school safety & connectedness*

- A. **Connectedness:** We have begun our Staff Recognition program. We are using referrals and celebrating 4-5 staff members each month.
- B. **Behavior Management:** See additional report- Walkthrough and Behavioral Data.
- C. **Positive Behavior Intervention Support:** Since the last meeting, students have earned 564 CARES cash for overall positive behavior, and 71 additional \$5 CARES cash for the specific CARES trait "Assertion". (Recorded by money spent in the CARES store).

Current Enrollment

- A. Current enrollment numbers for the beginning of the 23/24 school year is 182.

Respectfully submitted,

Amber Calonico NBCT, MAT, M.Ed

**Walden Academy
2023-24 Financial Overview**

Current Financial Position as of: 10/31/23

Approved Budget	Net Increase/Decrease (including depreciation)
Jul 1	-\$56,654
1st Interim	\$0
2nd Interim	\$0
2nd Interim rev P-2	\$0

Long-Term Financial Health:

Beginning Fund Balance at 07/01/23:	\$2,514,396
Projected Ending Fund Balance at 06/30/24:	\$2,457,742

22/23 Budget Projections

Enrollment projected at 190
 ADA projected at 180.50
 LCFF funding per ADA is projected at \$10,179

Cash Position:

Ending Cash	\$1,464,164
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Outstanding Accrued Payables:

Forecast Update:

23/24 First Interim budget revisions:

Year to Date

Revenue:

LCFF revenues have been paid to date
 Federal revenues have been paid to date according to the state schedules
 Other state revenues have been paid to date according to the state schedules
 Other local revenues are at 36.06% of the projected budget
 After school revenue is at 41.59% of the projected budget

Salaries & Benefits:

Certificated salaries are at 25.56% of the projected budget
 Classified salaries are at 31.92% of the projected budget
 Benefits are at 29.18% of the projected budget

Other Expenses:

Books and Supplies are at 64.65% of the projected budget
 Services/Operating Expenses are at 32.84% of the projected budget
 Special Ed encroachment is at 0.00% of the projected budget

Walden Academy
Income Statement
For the Four Months Ending October 31, 2023

	<u>July 1 Budget</u>	<u>Actuals to Date</u>	<u>Acct Balance</u>	<u>Percent</u>
Revenues				
LCFF Sources	2,169,349	279,338	1,890,011	12.88
Federal Revenues	87,046	22,456	64,590	25.80
Other State Revenues	343,157	17,292	325,865	5.04
Other Local Revenues	34,800	12,549	22,251	36.06
Total Revenues	2,634,352	331,635	2,302,717	12.59
Expenses				
<i>Certificated Salaries</i>				
Teacher Salaries	884,083	215,257	668,826	24.35
Administrator Salaries	198,360	61,452	136,908	30.98
<i>Total Certificated Salaries</i>	<i>1,082,443</i>	<i>276,709</i>	<i>805,734</i>	<i>25.56</i>
<i>Classified Salaries</i>				
Paraeducator Salaries	183,283	62,245	121,038	33.96
Support Services Salaries	82,351	26,191	56,160	31.80
Office/Technical Salaries	92,088	29,906	62,182	32.48
Other Classified Salaries	32,447	6,195	26,252	19.09
<i>Total Classified Salaries</i>	<i>390,169</i>	<i>124,537</i>	<i>265,632</i>	<i>31.92</i>
<i>Employee Benefits</i>				
OASDI/Medicare	112,663	30,244	82,419	26.84
Health and Welfare	49,577	19,550	30,027	39.43
Unemployment Insurance	8,050	1,471	6,579	18.27
Workers' Compensation	15,578	4,070	11,508	26.13
Other Benefits	37,777	9,934	27,843	26.30
<i>Total Employee Benefits</i>	<i>223,645</i>	<i>65,269</i>	<i>158,376</i>	<i>29.18</i>
<i>Books and Supplies</i>				
Books/Reference	28,250	30,094	(1,844)	106.53
Instructional Materials/Suppli	42,401	26,235	16,166	61.87
Supplies/Stores	30,767	21,379	9,388	69.49
Non-Capitalized Equipment	22,725	4,407	18,318	19.39
Non-Capitalized Furniture	11,000	8,603	2,397	78.21
Food Service Supplies	7,000	1,176	5,824	16.80
<i>Total Books and Supplies</i>	<i>142,143</i>	<i>91,894</i>	<i>50,249</i>	<i>64.65</i>

Walden Academy
Income Statement
For the Four Months Ending October 31, 2023

	<u>July 1 Budget</u>	<u>Actuals to</u> <u>Date</u>	<u>Acct Balance</u>	<u>Percent</u>
<i>Services/Operating Expenses</i>				
Subagreements for Services	0	0	0	0.00
Travel/Conferences	2,350	0	2,350	0.00
Dues/Memberships	7,500	3,440	4,060	45.87
Insurance	39,852	17,870	21,982	44.84
Operations/Housekeeping	32,365	16,785	15,580	51.86
Rentals/Leases/Repairs	201,454	93,544	107,910	46.43
Professional Services	291,650	60,093	231,557	20.60
Communications	22,305	4,452	17,853	19.96
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<i>Total Services/Operating Expenses</i>	<i>597,476</i>	<i>196,184</i>	<i>401,292</i>	<i>32.84</i>
 <i>Capital Outlay</i>				
Sites/Site Improvements	0	0	0	0.00
Buildings/Building Improvement	0	0	0	0.00
Capital Equipment	117,716	0	117,716	0.00
	<hr/>			
<i>Total Capital Outlay</i>	<i>117,716</i>	<i>0</i>	<i>117,716</i>	<i>0.00</i>
 <i>Other Outgo</i>				
Other Transfers	137,414	0	137,414	0.00
Direct Support/Indirect Transf	0	0	0	0.00
	<hr/>			
<i>Total Other Outgo</i>	<i>137,414</i>	<i>0</i>	<i>137,414</i>	<i>0.00</i>
	<hr/>			
Total Expenses	2,691,006	754,593	1,936,413	28.04
 Other Sources and Uses				
<i>Other Sources</i>				
Charter School Loans	0	0	0	0.00
	<hr/>			
<i>Total Other Sources</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0.00</i>
 <i>Other Uses</i>				
Debt Service Interest	0	0	0	0.00
Debt Service Principal	0	0	0	0.00
	<hr/>			
<i>Total Other Uses</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0.00</i>
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Total Other Sources and Uses	0	0	0	0.00
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Net Increase/Decrease in Fund Balance	(56,654)	(422,958)	366,304	746.56

Walden Academy
Income Statement
For the Four Months Ending October 31, 2023

	<u>Monthly</u> <u>Actuals</u>	<u>July 1 Budget</u>	<u>Actuals to</u> <u>Date</u>	<u>Remaining</u> <u>Budget</u>	<u>Percent</u> <u>Actuals</u> <u>to Total</u> <u>Budget</u>
Revenues					
State and Local Revenues					
<i>LCFF Sources</i>					
8011000000000000 State Aid Entitlement	0	914,561	91,421	823,140	10.00
8012140000000000 EPA Funding	0	521,861	0	521,861	0.00
8096000000000000 In-Lieu Tax Transfers	144,550	732,927	187,915	545,012	25.64
8097000000000000 In-Lieu Tax Transfers-PY	0	0	2	(2)	0.00
<i>Total LCFF Sources</i>	<u>144,550</u>	<u>2,169,349</u>	<u>279,338</u>	<u>1,890,011</u>	<u>12.88</u>
<i>Federal Revenues</i>					
8290301000000000 Other Federal Revenues-Title I	0	46,304	0	46,304	0.00
8290321300000000 Other Federal Rev-ESSER III	0	20,169	11,036	9,133	54.72
8290321400000000 Other Federal Rev-ESSER III	5,565	0	7,375	(7,375)	0.00
8290321700000000 Other Federal Revenue-GEER II	0	0	4,045	(4,045)	0.00
8290403500000000 Other Federal Revenue-Title II	0	5,086	0	5,086	0.00
8290412600000000 Other Federal Revenues-REAP	0	5,487	0	5,487	0.00
8290412700000000 Other Federal Revenue-Title IV	0	10,000	0	10,000	0.00
<i>Total Federal Revenues</i>	<u>5,565</u>	<u>87,046</u>	<u>22,456</u>	<u>64,590</u>	<u>25.80</u>
<i>Other State Revenues</i>					
8550000000000000 Mandated Cost Reimburse-Block	0	3,621	0	3,621	0.00
8560110000000000 State Lottery Revenue-Non-Prop	0	35,700	0	35,700	0.00
8560630000000000 State Lottery Revenue-Prop 20	0	14,070	0	14,070	0.00
8590260000000004 Other State Rev-ELO-P 23/24	0	151,663	15,868	135,795	10.46
8590603000000000 Oth State Rev-SB740-Lease Cost	0	113,103	0	113,103	0.00
8590654600000000 Oth State Rev-SpEd MHS	0	0	1,424	(1,424)	0.00
8590781000000000 Other State Revenue-MTSS Grant	0	25,000	0	25,000	0.00
<i>Total Other State Revenues</i>	<u>0</u>	<u>343,157</u>	<u>17,292</u>	<u>325,865</u>	<u>5.04</u>
<i>Other Local Revenues</i>					
8660000000000000 Interest	2,201	0	5,235	(5,235)	0.00
8698000000000000 Donations	0	200	0	200	0.00
8698914000000000 Donations-PTC	0	10,000	0	10,000	0.00
8699000000000000 Other Local Revenues-Misc	205	2,000	409	1,591	20.45
8699531000000000 Oth Loc Rev-Student Meals	0	7,500	0	7,500	0.00
8699912000000000 Oth Local Rev-MS Fundraising	1,931	0	1,931	(1,931)	0.00
8699912600000000 Oth Local Revenue-Fundraising	191	2,500	191	2,309	7.64
8699913700000000 Oth Loc Rev-T Shirt Sales	0	1,100	0	1,100	0.00
8699915400000000 Other Local Rev-After School	858	11,500	4,783	6,717	41.59
<i>Total Other Local Revenues</i>	<u>5,386</u>	<u>34,800</u>	<u>12,549</u>	<u>22,251</u>	<u>36.06</u>
Total Revenues	155,501	2,634,352	331,635	2,302,717	12.59

Walden Academy
Income Statement
For the Four Months Ending October 31, 2023

	<u>Monthly</u>		<u>Actuals to</u>	<u>Remaining</u>	<u>Percent</u>
	<u>Actuals</u>	<u>July 1 Budget</u>	<u>Date</u>	<u>Budget</u>	<u>to Total</u>
					<u>Budget</u>
Expenses					
Certificated Salaries					
<i>Teacher Salaries</i>					
110100001110000 Cert Teacher	44,563	479,213	107,688	371,525	22.47
110132131110000 Cert Teacher-ESSER III	0	8,025	2,600	5,425	32.40
110167621110000 Cert Teacher-AMIM	4,800	48,000	12,000	36,000	25.00
110174351110000 Cert Teacher-LREBG	9,800	90,377	21,900	68,477	24.23
110199981110000 Cert Teacher-LCAP	10,345	101,850	25,707	76,143	25.24
110200001110000 Cert Teacher Substitute	3,000	22,500	4,200	18,300	18.67
110500001110000 Cert Teacher Medical Stipend	3,984	44,820	9,960	34,860	22.22
110532131110000 Cert Teacher Medical Stipend	0	332	249	83	75.00
110567621110000 Cert Teacher Medical Stipend	498	4,980	1,245	3,735	25.00
110574351110000 Cert Teacher Medical Stipend	996	9,626	2,241	7,385	23.28
110599981110000 Cert Teacher Medical Stipend	996	9,960	2,490	7,470	25.00
117500001110000 Cert Teacher Mile/Mast Stipend	520	5,200	1,300	3,900	25.00
117532131110000 Cert Teacher M/M Stp-ESSER III	0	40	30	10	75.00
117567621110000 Cert Teacher Stipend-AMIM	100	0	250	(250)	0.00
117574351110000 Cert Teacher Stipend-LREBG	60	560	120	440	21.43
117599981110000 Cert Teacher Stipend-LCAP	260	2,600	650	1,950	25.00
117600001110000 Cert Teacher Stipend	312	54,000	8,425	45,575	15.60
117626001110003 Cert Teacher Stipend-ELO-P	0	0	9,898	(9,898)	0.00
117632131110000 Cert Teacher Stipend-ESSER III	0	0	60	(60)	0.00
117632141110000 Cert Teacher Stipend-ESSER III	980	0	980	(980)	0.00
117667621110000 Cert Teacher Stipend-AMIM	0	1,000	0	1,000	0.00
117674351110000 Cert Teacher Stipend-LREBG	0	1,000	35	965	3.50
117678101110000 Cert Teacher Stipend-MTSS	1,219	0	3,229	(3,229)	0.00
	<hr/>				
<i>Total Teacher Salaries</i>	82,433	884,083	215,257	668,826	24.35
<i>Administrator Salaries</i>					
130100001127000 Cert School Director	17,036	187,400	51,109	136,291	27.27
130500001127000 Cert Director Medical Stipend	996	9,960	2,988	6,972	30.00
137500001127000 Cert Director Mile/Mas Stipend	91	1,000	227	773	22.70
137600001127000 Cert Director Stipend	0	0	7,128	(7,128)	0.00
	<hr/>				
<i>Total Administrator Salaries</i>	18,123	198,360	61,452	136,908	30.98
<i>Other Certificated Salaries</i>					
	<hr/>				
<i>Total Other Certificated Salaries</i>	0	0	0	0	0.00
	<hr/>				
Total Certificated Salaries	100,556	1,082,443	276,709	805,734	25.56

Walden Academy
Income Statement
For the Four Months Ending October 31, 2023

	<u>Monthly</u>		<u>Actuals to</u>	<u>Remaining</u>	<u>Percent</u>
	<u>Actuals</u>	<u>July 1 Budget</u>	<u>Date</u>	<u>Budget</u>	<u>Actuals</u>
					<u>to Total</u>
					<u>Budget</u>
Classified Salaries					
<i>Paraeducator Salaries</i>					
210100001110000 Class Instruct Aide	8,753	39,848	20,743	19,105	52.06
210126001110003 Class Instr Aide-ELO-P	0	0	9,109	(9,109)	0.00
210130101110000 Class Instruct Aide-Title I	2,352	29,105	5,328	23,777	18.31
210174351110000 Class Instruct Aide-LREBG	4,370	37,013	10,235	26,778	27.65
210199981110000 Class Instruct Aide-LCAP	5,819	62,707	13,426	49,281	21.41
210200001110000 Class Instruct Aide Substitute	0	3,000	0	3,000	0.00
210400001110000 Class Teacher-Music	0	1,110	0	1,110	0.00
210500001142000 Class Teacher-PE Coach	0	10,500	0	10,500	0.00
217500001110000 Class Instruct Aide-Stipend	450	0	3,404	(3,404)	0.00
<i>Total Paraeducator Salaries</i>	<i>21,744</i>	<i>183,283</i>	<i>62,245</i>	<i>121,038</i>	<i>33.96</i>
<i>Support Services Salaries</i>					
220100001137000 Class Food Service	2,463	25,447	5,134	20,313	20.18
220126001137003 Class Food Service-ELO-P	0	0	1,350	(1,350)	0.00
220199981137000 Class Food Service-LCAP	0	257	0	257	0.00
221000001181000 Class Maintenance	5,106	48,716	18,354	30,362	37.68
221032131181000 Class Maintenance-ESSER III	0	7,931	353	7,578	4.45
227578101181000 Class Maintenance-Stipend-MTSS	1,000	0	1,000	(1,000)	0.00
<i>Total Support Services Salaries</i>	<i>8,569</i>	<i>82,351</i>	<i>26,191</i>	<i>56,160</i>	<i>31.80</i>
<i>Supervisor Salaries</i>					
<i>Total Supervisor Salaries</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0.00</i>
<i>Office/Technical Salaries</i>					
240100001127000 Class Clerical/Office	6,545	68,448	21,453	46,995	31.34
240130101127000 Class Clerical/Office-Title I	1,211	11,766	3,381	8,385	28.74
240174351127000 Class Clerical/Office-LREBG	0	0	838	(838)	0.00
240199981127000 Class Clerical/Office-LCAP	663	6,894	2,188	4,706	31.74
240500001127000 Class Clerical Medical Stpnd	453	4,980	1,585	3,395	31.83
247500001127000 Class Clerical Stipend	140	0	328	(328)	0.00
247530101127000 Class Clerical Stipend-Title I	25	0	70	(70)	0.00
247599981127000 Class Clerical Stipend-LCAP	25	0	63	(63)	0.00
<i>Total Office/Technical Salaries</i>	<i>9,062</i>	<i>92,088</i>	<i>29,906</i>	<i>62,182</i>	<i>32.48</i>
<i>Other Classified Salaries</i>					
290126001139003 Classified After School Staff	0	32,447	0	32,447	0.00
290132141139000 Classified After School Staff	3,506	0	5,002	(5,002)	0.00
290191541139000 Classified After School	0	0	1,193	(1,193)	0.00
<i>Total Other Classified Salaries</i>	<i>3,506</i>	<i>32,447</i>	<i>6,195</i>	<i>26,252</i>	<i>19.09</i>
Total Classified Salaries	42,881	390,169	124,537	265,632	31.92

Walden Academy
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For the Four Months Ending October 31, 2023

	<u>Monthly</u> <u>Actuals</u>	<u>July 1 Budget</u>	<u>Actuals to</u> <u>Date</u>	<u>Remaining</u> <u>Budget</u>	<u>Percent</u> <u>Actuals</u> <u>to Total</u> <u>Budget</u>
Employee Benefits					
<i>STRS/PERS</i>					
Total STRS/PERS	0	0	0	0	0.00
<i>OASDI/Medicare</i>					
330100001110000 Social Security/Medicare Cert	3,908	46,341	9,847	36,494	21.25
330100001127000 Social Security/Medicare Cert	1,386	15,176	4,701	10,475	30.98
330126001110003 Social Security/Medicare Cert	0	0	759	(759)	0.00
330132131110000 Social Security/Medicare Cert	0	643	222	421	34.53
330132141110000 Social Security/Medicare Cert	75	0	75	(75)	0.00
330167621110000 Social Security/Medicare Cert	413	4,130	1,032	3,098	24.99
330174351110000 Social Security/Medicare Cert	733	0	1,671	(1,671)	0.00
330174351127000 Social Security/Medicare Cert	0	7,770	0	7,770	0.00
330178101110000 Social Security/Medicare Cert	93	0	247	(247)	0.00
330199981110000 Social Security/Medicare Cert	862	8,753	2,181	6,572	24.92
330200001110000 Social Security/Medicare Class	703	3,364	1,835	1,529	54.55
330200001127000 Social Security/Medicare Class	546	5,618	1,787	3,831	31.81
330200001137000 Social Security/Medicare Class	188	1,961	393	1,568	20.04
330200001142000 Social Security/Medicare Class	0	803	0	803	0.00
330200001181000 Social Security/Medicare Class	391	3,726	1,404	2,322	37.68
330226001110003 Social Security/Medicare Class	0	0	697	(697)	0.00
330226001137003 Social Security/Medicare Class	0	0	103	(103)	0.00
330230101110000 Social Security/Medicare Class	178	2,227	403	1,824	18.10
330230101127000 Social Security/Medicare Class	95	900	264	636	29.33
330232131181000 Social Security/Medicare Class	0	607	27	580	4.45
330232141139000 Social Security/Medicare Class	268	0	383	(383)	0.00
330274351110000 Social Security/Medicare Class	334	2,831	782	2,049	27.62
330274351127000 Social Security/Medicare Class	0	0	64	(64)	0.00
330278101181000 Social Security/Medicare Class	77	0	77	(77)	0.00
330291541139000 Social Security/Medicare Class	0	2,483	91	2,392	3.66
330299981110000 Social Security/Medicare Class	445	4,797	1,027	3,770	21.41
330299981127000 Social Security/Medicare Class	53	527	172	355	32.64
330299981137000 Social Security/Medicare Class	0	6	0	6	0.00
<i>Total OASDI/Medicare</i>	<i>10,748</i>	<i>112,663</i>	<i>30,244</i>	<i>82,419</i>	<i>26.84</i>
<i>Health and Welfare</i>					
340100001110000 Health & Welfare Certificated	3,481	35,095	9,623	25,472	27.42
340100001127000 Health & Welfare Certificated	0	1,346	536	810	39.82
340132131110000 Health & Welfare Certificated	0	604	1,146	(542)	189.74
340174351110000 Health & Welfare Certificated	2,374	8,453	2,882	5,571	34.09
340199981110000 Health & Welfare Certificated	55	670	195	475	29.10
340200001127000 Health & Welfare Classified	656	1,346	1,421	(75)	105.57
340200001181000 Health & Welfare Classified	170	2,063	600	1,463	29.08
340226001110003 Health & Welfare Classified	0	0	3,147	(3,147)	0.00
<i>Total Health and Welfare</i>	<i>6,736</i>	<i>49,577</i>	<i>19,550</i>	<i>30,027</i>	<i>39.43</i>

Walden Academy
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For the Four Months Ending October 31, 2023

	<u>Monthly</u>		<u>Actuals to</u>	<u>Remaining</u>	<u>Percent</u>
	<u>Actuals</u>	<u>July 1 Budget</u>	<u>Date</u>	<u>Budget</u>	<u>Actuals</u>
					<u>to Total</u>
					<u>Budget</u>
<i>Unemployment Insurance</i>					
350100001110000 Unemployment Insurance Cert	81	2,975	569	2,406	19.13
350100001127000 Unemployment Insurance Cert	0	350	0	350	0.00
350167621110000 Unemployment Insurance Cert	0	350	189	161	54.00
350174351110000 Unemployment Insurance Cert	0	525	189	336	36.00
350199981110000 Unemployment Insurance Cert	0	350	0	350	0.00
350200001110000 Unemployment Insurance Class	189	1,925	441	1,484	22.91
350200001127000 Unemployment Insurance Class	16	350	25	325	7.14
350200001137000 Unemployment Insurance Class	0	175	0	175	0.00
350200001181000 Unemployment Insurance Class	0	175	0	175	0.00
350226001110003 Unemployment Insurance Class	0	0	41	(41)	0.00
350232141139000 Unemployment Insurance Class	12	0	12	(12)	0.00
350291541139000 Unemployment Insurance Class	0	875	5	870	0.57
<i>Total Unemployment Insurance</i>	<i>298</i>	<i>8,050</i>	<i>1,471</i>	<i>6,579</i>	<i>18.27</i>
<i>Workers' Compensation</i>					
360100001110000 Workers Compensation Cert	516	6,408	1,301	5,107	20.30
360100001127000 Workers Compensation Cert	186	2,099	634	1,465	30.20
360126001110003 Workers Compensation Cert	0	0	105	(105)	0.00
360132131110000 Workers Compensation Cert	0	89	29	60	32.58
360132141110000 Workers Compensation Cert	10	0	10	(10)	0.00
360167621110000 Workers Compensation Cert	57	571	143	428	25.04
360174351110000 Workers Compensation Cert	99	1,074	226	848	21.04
360178101110000 Workers Compensation Cert	13	0	34	(34)	0.00
360199981110000 Workers Compensation Cert	116	1,210	295	915	24.38
360200001110000 Workers Compensation Class	97	154	253	(99)	164.29
360200001127000 Workers Compensation Class	75	731	243	488	33.24
360200001137000 Workers Compensation Class	26	271	54	217	19.93
360200001142000 Workers Compensation Class	0	111	0	111	0.00
360200001181000 Workers Compensation Class	52	496	185	311	37.30
360226001110003 Workers Compensation Class	0	0	95	(95)	0.00
360226001137003 Workers Compensation Class	0	0	14	(14)	0.00
360230101110000 Workers Compensation Class	24	378	54	324	14.29
360230101127000 Workers Compensation Class	13	153	37	116	24.18
360232131181000 Workers Compensation Class	0	103	4	99	3.88
360232141139000 Workers Compensation Class	36	0	52	(52)	0.00
360274351110000 Workers Compensation Class	45	481	106	375	22.04
360274351127000 Workers Compensation Class	0	0	9	(9)	0.00
360278101181000 Workers Compensation Class	11	0	11	(11)	0.00
360291541139000 Workers Compensation Class	0	343	12	331	3.50
360299981110000 Workers Compensation Class	61	815	140	675	17.18
360299981127000 Workers Compensation Class	7	90	24	66	26.67
360299981137000 Workers Compensation Class	0	1	0	1	0.00
<i>Total Workers' Compensation</i>	<i>1,444</i>	<i>15,578</i>	<i>4,070</i>	<i>11,508</i>	<i>26.13</i>

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	<u>Monthly</u> <u>Actuals</u>	<u>July 1 Budget</u>	<u>Actuals to</u> <u>Date</u>	<u>Remaining</u> <u>Budget</u>	<u>Percent</u> <u>Actuals</u> <u>to Total</u> <u>Budget</u>
<i>Other Benefits</i>					
390100001110000 Other Benefits Certificated	2,047	18,012	5,090	12,922	28.26
390100001127000 Other Benefits Certificated	500	7,700	1,500	6,200	19.48
390132131110000 Other Benefits Certificated	0	168	130	38	77.38
390174351110000 Other Benefits Certificated	260	2,351	520	1,831	22.12
390199981110000 Other Benefits Certificated	265	3,602	663	2,939	18.41
390200001110000 Other Benefits Classified	21	2,086	60	2,026	2.88
390200001127000 Other Benefits Classified	90	1,201	376	825	31.31
390200001181000 Other Benefits Classified	235	2,583	845	1,738	32.71
390226001110003 Other Benefits Classified	0	0	93	(93)	0.00
390230101110000 Other Benefits Classified	54	0	122	(122)	0.00
390232131181000 Other Benefits Classified	0	0	18	(18)	0.00
390232141139000 Other Benefits Classified	68	0	105	(105)	0.00
390274351110000 Other Benefits Classified	72	0	172	(172)	0.00
390274351127000 Other Benefits Classified	0	0	25	(25)	0.00
390291541139000 Other Benefits Classified	0	74	27	47	36.49
390299981110000 Other Benefits Classified	78	0	188	(188)	0.00
	<hr/>				
<i>Total Other Benefits</i>	<i>3,690</i>	<i>37,777</i>	<i>9,934</i>	<i>27,843</i>	<i>26.30</i>
	<hr/>				
Total Employee Benefits	22,916	223,645	65,269	158,376	29.18

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	<u>Monthly</u> <u>Actuals</u>	<u>July 1 Budget</u>	<u>Actuals to</u> <u>Date</u>	<u>Remaining</u> <u>Budget</u>	<u>Percent</u> <u>Actuals</u> <u>to Total</u> <u>Budget</u>
Books and Supplies					
<i>Books/Reference</i>					
411000001110000 Textbooks/Core Curricula	1,041	27,500	25,560	1,940	92.95
411030101110000 Textbooks/Core Curric-Title I	0	0	649	(649)	0.00
411067621110000 Textbooks/CoreCurricula-AMIM	0	0	243	(243)	0.00
411099981110000 Textbooks/Core Curr-LCAP	0	0	2,085	(2,085)	0.00
421000001110000 Books/Reference Materials	159	750	529	221	70.53
421063001110000 Books/Reference Mtls-Prop 20	0	0	1,028	(1,028)	0.00
	<hr/>				
<i>Total BooksReference</i>	<i>1,200</i>	<i>28,250</i>	<i>30,094</i>	<i>(1,844)</i>	<i>106.53</i>
<i>Instructional Materials/Supplies</i>					
431000001110000 Instructional Mtls/Supplies	109	11,306	714	10,592	6.32
431032131110000 Instruct Mtls/Suppy-ESSER III	0	0	305	(305)	0.00
431032141110000 Instruct Mtls/Suppy-ESSER III	0	0	147	(147)	0.00
431060531110000 Instruct Mtls/Supply-UPK	337	0	2,616	(2,616)	0.00
431063001110000 Instruct Mtls/Supply-Prop 20	0	14,070	402	13,668	2.86
431067621110000 Instruct Mtls/Supply-AMIM	398	0	884	(884)	0.00
431100001110000 Teacher Supplies	320	7,500	2,649	4,851	35.32
431132131110000 Teacher Supplies-ESSER III	0	0	803	(803)	0.00
431160531110000 Teacher Supplies-UPK	255	0	255	(255)	0.00
431163001110000 Teacher Supplies-Prop 20	0	0	957	(957)	0.00
431174351110000 Teacher Supplies-LREBG	24	0	24	(24)	0.00
431178101110000 Teacher Supplies-MTSS	0	625	335	290	53.60
431200001110000 Educational Software	0	8,900	0	8,900	0.00
431263001110000 Educational Software-Prop 20	0	0	5,844	(5,844)	0.00
431299981110000 Educational Software-LCAP	0	0	10,300	(10,300)	0.00
	<hr/>				
<i>Total Instructional Materials/Supplies</i>	<i>1,443</i>	<i>42,401</i>	<i>26,235</i>	<i>16,166</i>	<i>61.87</i>
<i>Supplies/Stores</i>					
432000001127000 All Other Mtls/Supplies-Admin	3,517	14,817	15,637	(820)	105.53
432000001142000 All Other Mtls/Supplies-PE	0	3,000	1,382	1,618	46.07
432000001181000 All Oth Mtls/Supply-Custodial	0	5,750	0	5,750	0.00
432026001139003 All Other Mtls/Supplies-ELO-P	0	1,500	0	1,500	0.00
432026001142003 All Other Mtls/Sup-PE-ELO-P	0	0	480	(480)	0.00
432032131142000 All Oth Mtl/Sup-PE-ESSERIII	0	189	0	189	0.00
432032131181000 All Oth Mtl/Sup-Cust.-ESSERIII	0	0	47	(47)	0.00
432032141139000 All Oth Mtl/Sup-Admin-ESSERIII	63	0	63	(63)	0.00
432074351139000 All Other Mtls/Sup-ASP-LREBG	0	0	74	(74)	0.00
432074351142000 All Other Mtls/Sup-PE-LREBG	0	4,311	0	4,311	0.00
432091401142000 All Other Mtls/Supplies-PTC	397	0	3,574	(3,574)	0.00
432091541139000 All Oth Mtls/Supplies-Aft Sch	0	0	83	(83)	0.00
432132131110000 Profess. Develop Sup-ESSER III	0	1,200	0	1,200	0.00
432167621110000 Prof Develop Supplies-AMIM	0	0	39	(39)	0.00
	<hr/>				
<i>Total Supplies/Stores</i>	<i>3,977</i>	<i>30,767</i>	<i>21,379</i>	<i>9,388</i>	<i>69.49</i>

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	<u>Monthly</u>		<u>Actuals to</u>	<u>Remaining</u>	<u>Percent</u>
	<u>Actuals</u>	<u>July 1 Budget</u>	<u>Date</u>	<u>Budget</u>	<u>to Total</u>
					<u>Budget</u>
<i>Non-Capitalized Equipment</i>					
442000001110000 Non-Capitalized Computer-Instr	0	1,275	915	360	71.76
442000001127000 Non-Capitalized Computer-Admin	0	4,700	2,781	1,919	59.17
442032131110000 Non-Cap Cptr-Inst-ESSER III	0	0	629	(629)	0.00
442060531110000 Non-Cap Computer-UPK Planning	82	0	82	(82)	0.00
442074351110000 Non-Cap Computer-Instr-LREBG	0	16,750	0	16,750	0.00
	<hr/>				
<i>Total Non-Capitalized Equipment</i>	82	22,725	4,407	18,318	19.39
<i>Non-Capitalized Fixed Assets</i>					
445000001110000 Non-Cap Furniture-Instr	0	8,000	256	7,744	3.20
445000001127000 Non-Cap Furniture-Admin	0	3,000	2,713	287	90.43
445032131110000 Non-Cap Furn-Instr-ESSER III	0	0	2,177	(2,177)	0.00
445032131127000 Non-Cap Furn-Admin-ESSER III	0	0	84	(84)	0.00
445060531110000 Non-Cap Furniture-Instr-UPK	299	0	3,373	(3,373)	0.00
	<hr/>				
<i>Total Non-Capitalized Fixed Assets</i>	299	11,000	8,603	2,397	78.21
<i>Food Service Supplies</i>					
470026001139003 Food Expenses-ASP-ELO-P	0	5,000	83	4,917	1.66
470032141139000 Food Expenditures-ASP-ESSER II	547	0	547	(547)	0.00
470091541139000 Food Expenditures-After School	0	0	160	(160)	0.00
472000001127000 Food Expenditures-Other	294	2,000	386	1,614	19.30
	<hr/>				
<i>Total Food Service Supplies</i>	841	7,000	1,176	5,824	16.80
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Total Books and Supplies	7,842	142,143	91,894	50,249	64.65

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	<u>Monthly</u> <u>Actuals</u>	<u>July 1 Budget</u>	<u>Actuals to</u> <u>Date</u>	<u>Remaining</u> <u>Budget</u>	<u>Percent</u> <u>Actuals</u> <u>to Total</u> <u>Budget</u>
Services/Operating Expenses					
<i>Subagreements for Services</i>					
<hr/>					
<i>Total Subagreements for Services</i>	0	0	0	0	0.00
<i>Travel/Conferences</i>					
522000001127000 Travel & Conference-Admin	0	150	0	150	0.00
522062661127000 Travel & Conf-Admin-Ed Effect	0	225	0	225	0.00
523000001110000 Travel & Lodging-Instr	0	1,875	0	1,875	0.00
523000001127000 Travel & Lodging-Admin	0	100	0	100	0.00
<i>Total Travel/Conferences</i>	0	2,350	0	2,350	0.00
<i>Dues/Memberships</i>					
531000001127000 Dues & Memberships	0	7,500	3,440	4,060	45.87
<i>Total Dues/Memberships</i>	0	7,500	3,440	4,060	45.87
<i>Insurance</i>					
540000001127000 Insurance	2,972	39,852	17,870	21,982	44.84
<i>Total Insurance</i>	2,972	39,852	17,870	21,982	44.84
<i>Operations/Housekeeping</i>					
551500001181000 Janitorial,GardeningSvc/Supply	0	2,500	295	2,205	11.80
551591451181000 Janitorial,GardeningSvc/Supply	470	0	1,513	(1,513)	0.00
551691451181000 Janitorial-Carpet Cleaning-Bea	0	3,359	0	3,359	0.00
552000001181000 Security	0	100	0	100	0.00
553500001181000 Utilities	3,310	26,406	14,977	11,429	56.72
<i>Total Operations/Housekeeping</i>	3,780	32,365	16,785	15,580	51.86
<i>Rentals/Leases/Repairs</i>					
561000001127000 Equipment Rental/Lease	1,787	10,227	9,150	1,077	89.47
562000001187000 Property/Building Rental	0	31,111	218	30,893	0.70
562060301187000 Property/Building Rental-SB740	10,473	93,335	51,929	41,406	55.64
562100001187000 Property Taxes - New property	0	3,700	0	3,700	0.00
562500001187000 Modular Lease	0	23,732	0	23,732	0.00
562560301187000 Modular Lease-SB740	3,625	19,768	18,125	1,643	91.69
563000001127000 Repairs/Maintenance-Computers	132	35	132	(97)	377.14
563000001187000 Repairs/Maintenance-Building	0	3,000	3,193	(193)	106.43
563032131187000 Repair/Maint.-Build-ESSER III	0	0	2,122	(2,122)	0.00
563091451187000 Repairs/Maint-Beautification	1,641	10,000	7,598	2,402	75.98
563091551187000 Repairs/Maintenance-Building	0	2,950	0	2,950	0.00
563100001127000 Repairs/Maintenance-Othr Equip	0	596	1,077	(481)	180.70
563100001187000 Grounds Upkeep & Improvement	0	3,000	0	3,000	0.00
<i>Total Rentals/Leases/Repairs</i>	17,658	201,454	93,544	107,910	46.43
<i>Direct Costs Transfers</i>					
<hr/>					
<i>Total Direct Costs Transfers</i>	0	0	0	0	0.00

Walden Academy
Income Statement
For the Four Months Ending October 31, 2023

	<u>Monthly</u>		<u>Actuals to</u>	<u>Remaining</u>	<u>Percent</u>
	<u>Actuals</u>	<u>July 1 Budget</u>	<u>Date</u>	<u>Budget</u>	<u>Actuals</u> <u>to Total</u> <u>Budget</u>
<i>Professional Services</i>					
58030000071910 Accounting/Audit Services	0	22,930	12,495	10,435	54.49
580500001127000 Advertising Fees	0	1,000	0	1,000	0.00
580600001127000 Assemblies	0	3,000	0	3,000	0.00
580900001127000 Banking Fees	10	450	70	380	15.56
581200000073000 Business Services	3,600	43,200	14,400	28,800	33.33
581200000073001 Business Services-Edtec	1,320	10,228	3,570	6,658	34.90
582000001127000 Consultants-Admin	1,669	18,200	4,629	13,571	25.43
582165005711900 Contract Services-Instr-SpEd	0	13,169	0	13,169	0.00
582199985711900 Contract Services-Instr-SpEd	0	26,942	0	26,942	0.00
582400000076000 District Oversight Fee	0	21,693	0	21,693	0.00
583000001110000 Field Trip	0	805	0	805	0.00
583091401110000 Field Trip-PTC	0	10,000	0	10,000	0.00
583600001127000 Fingerprinting	0	750	410	340	54.67
583691401127000 Fingerprinting-PTC	324	750	324	426	43.20
583991201127000 Fundraising Expense-MS	0	450	0	450	0.00
583991261127000 Fundraising Expense	0	35	0	35	0.00
583991371127000 Fundraising Expense-T Shirts	0	1,000	0	1,000	0.00
583991401127000 Fundraising Expense-PTC	0	600	0	600	0.00
584500001127000 Legal Services Contracts	260	5,000	260	4,740	5.20
584800001127000 Licenses & Other Fees	512	2,000	532	1,468	26.60
584800001137000 Licenses & Other Fees-Food Svc	0	240	258	(18)	107.50
585100001127000 Marketing & Student Recruiting	0	5,000	1,729	3,271	34.58
585800001110000 Other Svcs/Op Exp-Instr	40	0	0	0	0.00
585800001127000 Other Svcs/Op Exp-Admin	(40)	0	0	0	0.00
585900001127000 Payroll Fees	906	4,781	3,237	1,544	67.71
586000001127000 Printing and Reproduction	0	2,500	1,469	1,031	58.76
586300001110000 Prof Development Exp-Instruct	0	16,218	0	16,218	0.00
586300001127000 Prof Development Exp-Admin	0	2,000	0	2,000	0.00
586332171110000 Prof Dev Exp-Instr-GEER II	0	0	4,045	(4,045)	0.00
586340351110000 Prof Dev Exp-Instr-Title II	0	5,082	0	5,082	0.00
586362661110000 Prof Dev Exp-Instr-Ed Effect	495	8,000	751	7,249	9.39
586378101110000 Prof Develop Exp-Instr-MTSS	0	4,000	0	4,000	0.00
586400001127000 State Service Use Tax-Admin	0	127	0	127	0.00
587700001127000 Student Activites	0	3,750	0	3,750	0.00
587700001142000 Student Activites-PE	0	150	0	150	0.00
587767621127000 Student Activites-AMIM	13	0	13	(13)	0.00
587791351127000 Student Activites-Student Coun	0	100	24	76	24.00
587791401127000 Student Activites-PTC	273	150	505	(355)	336.67
587800001127000 Student Assessment	0	10,300	0	10,300	0.00
588100001127000 Student Information System	0	1,881	5,852	(3,971)	311.11
588130101127000 Student Information Sys-TitleI	0	0	439	(439)	0.00
588132131127000 Student Info System-ESSER III	0	8,169	0	8,169	0.00
588199981127000 Student Information Sys-LCAP	0	0	5,081	(5,081)	0.00
588700001127000 Technology Services	0	15,000	0	15,000	0.00
589926001110003 Undefined Expenses-Instr-ELOP	0	6,853	0	6,853	0.00
589926001110004 Undefined Expenses-Instr-ELOP	0	15,147	0	15,147	0.00
<i>Total Professional Services</i>	<u>9,382</u>	<u>291,650</u>	<u>60,093</u>	<u>231,557</u>	<u>20.60</u>
<i>Communications</i>					
591000001127000 Postage and Shipping	0	538	319	219	59.29
592000001127000 Internet / Website Fees	0	15,600	1,188	14,412	7.62
593000001127000 Telephone & Fax	665	6,167	2,945	3,222	47.75
<i>Total Communications</i>	<u>665</u>	<u>22,305</u>	<u>4,452</u>	<u>17,853</u>	<u>19.96</u>
Total Services/Operating Expenses	34,457	597,476	196,184	401,292	32.84

Walden Academy
Income Statement
For the Four Months Ending October 31, 2023

	<u>Monthly</u> <u>Actuals</u>	<u>July 1 Budget</u>	<u>Actuals to</u> <u>Date</u>	<u>Remaining</u> <u>Budget</u>	<u>Percent</u> <u>Actuals</u> <u>to Total</u> <u>Budget</u>
Capital Outlay					
690000001110000 Depreciation/Amortization Exp	0	117,716	0	117,716	0.00
Total Capital Outlay	0	117,716	0	117,716	0.00
Other Outgo					
714165000092000 SpEd Encroachment	0	125,414	0	125,414	0.00
714199980092000 SpEd Encroachment-LCAP	0	12,000	0	12,000	0.00
Total Other Outgo	0	137,414	0	137,414	0.00
Total Expenses	208,652	2,691,006	754,593	1,936,413	28.04
Other Sources and Uses					
Other Sources					
8980000000000000 Contrib from Unrestr Resource	0	(138,583)	0	(138,583)	0.00
8980650000000000 Contrib from Unrestr Res-SpEd	0	138,583	0	138,583	0.00
Total Other Sources	0	0	0	0	0.00
Other Uses					
Total Other Uses	0	0	0	0	0.00
Total Other Sources and Uses	0	0	0	0	0.00
Net Increase/Decrease in Fund Balance	(53,151)	(56,654)	(422,958)	366,304	746.56

Walden Academy
Balance Sheet
October 31, 2023

ASSETS

Current Assets

Cash in Bank-Tri Cty x0950	\$	701,087.99	
Cash in Bank-Tri Cty x4876		1,732.42	
Cash in Bank-Tri Cty x4244		6,123.64	
Cash in Bank-Tri Cty x6472		755,220.43	
Employee Receivable-Med 125		1,013.27	
Due from Grantor Gov-Non Prop		5,583.70	
Due from Grantor Gov-Title I		9.00	
Due from Grantor Gov-CSI-21/22		92,416.00	
Due frm Grantor Gov-ESSER 3213		59,761.60	
Due frm Grantor Gov-GEER 3217		3,034.00	
Due from Grantor Gov-Title II		51.00	
Due from Grantor Gov-Title IV		4,466.00	
Due from Grantor Gov-SB740		69,200.47	
Due from Grantor Gov-Prop 20		5,158.57	
Prepaid Expenses/Deposits		<u>8,317.00</u>	
 Total Current Assets			 1,713,175.09

Property and Equipment

Land		186,946.05	
Sites/Improvement of Sites		239,742.21	
Accumulated Depr-Site Improv		(179,954.00)	
Buildings/Improvement of Bldgs		542,024.56	
Accumulated Depr-Buildings		<u>(289,032.81)</u>	
 Total Property and Equipment			 499,726.01

Other Assets

Operating Lease ROU Asset		918,017.78	
ROU Accumulated Amortization		<u>(130,751.84)</u>	
 Total Other Assets			 <u>787,265.94</u>

Total Assets	\$	<u><u>3,000,167.04</u></u>	
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Walden Academy
Balance Sheet
October 31, 2023

LIABILITIES AND CAPITAL

Current Liabilities

Employee Payable-Med 125	\$	468.73
Worker's Compensation Payable		(2,398.26)
Summer Withholding Payable		27,733.95
Aflac Prem Payable		566.79
Health Premiums Payable		771.47
Due to Grantor Govern-Prop 39		49,359.33
Due to Grantor Govern-LREBG		29,387.00
Current Portion-Capital Lease		135,864.68
Deferred Rev-ESSER III 3214		<u>8,174.50</u>

Total Current Liabilities 249,928.19

Long-Term Liabilities

Long Term Portion-Capital Leas		<u>658,803.58</u>
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Total Long-Term Liabilities 658,803.58

Total Liabilities 908,731.77

Capital

Beginning Fund Balance		2,514,395.63
Net Income		<u>(422,960.36)</u>

Total Capital 2,091,435.27

Total Liabilities & Capital \$ 3,000,167.04

Actuals through the month of October	Budget	YTD	Budget	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	Estimated	Budget
Beginning Cash	Forecast	Actual	Remain	1,646,261	1,757,011	1,573,883	1,501,793	1,464,164	1,816,087	1,916,140	1,881,951	1,860,861	2,078,680	2,032,310	1,936,581	1,646,261	Accruals	Variance
Revenues																		
LCCFF Funding																		
State Aid Portion	914,561	91,421	823,140		45,711	45,710		164,556	82,278	82,278	82,278	82,350	82,350	82,350	82,350	832,211	82,350	0
EPA Funding	521,861	0	521,861					122,020	122,020			140,099				384,139	137,722	0
In Lieu Tax Portion CY	732,927	187,915	545,012			43,365	144,550	57,820	57,820	57,820	57,820	101,185	50,593	50,593	101,185	722,751	10,176	0
In Lieu Tax Portion PY	0	2	-2			2										2	0	-2
Other Fed Rev-NCLB-Title I	46,304	0	46,304					11,576			11,576				11,576	34,728	11,576	0
Other Fed Rev-NCLB-Title I PY	0	0	0													0	0	0
Other Fed Rev-NCLB-Title II	5,086	0	5,086					1,272			1,272				1,272	3,815	1,272	0
Other Fed Rev-ESSER III RS 3213	20,169	11,036	9,133		9,426	1,610										11,036	0	9,133
Other Fed Rev-ESSER III RS 3214	0	7,375	-7,375			1,810	5,565									7,375	0	-7,375
Other Fed Rev-GEER II RS 3217	0	4,045	-4,045		4,045											4,045	0	-4,045
Other Fed Rev-NCLB-Title IV	10,000	0	10,000					2,500			2,500				2,500	7,500	2,500	0
Other Fed Rev-REAP-Title V	5,487	0	5,487					1,372			1,372				1,372	4,115	1,372	0
California Lottery	49,770	0	49,770					2,952	15,318			16,947				35,216	17,506	-2,952
All Other State Revenues	0	0	0													0	0	0
All Other State Revenues-Mandate Block	3,621	0	3,621							3,621						3,621	0	0
All Other State Revenues-ELOP	151,663	15,868	135,795		7,934	7,934		28,564	14,282	14,282	14,282	12,877	12,877	12,877	12,877	138,786	12,877	0
All Other State Revenues-SB740	113,103	0	113,103									56,552			28,276	84,827	28,276	0
All Other State Revenues-SB740-PY	0	0	0													0	0	0
All Other State Revenues-UPK Planning	0	0	0													0	0	0
Other State Revenues-Ed Effect RS 6266	0	0	0													0	0	0
All Other State Revenues-SpEd MHS 6546	0	1,424	-1,424		712	712		2,564	1,282	1,282	1,282	1,282	1,282	1,282	1,282	12,962	1,280	-14,242
All Other State Revenues-AMIM RS 6762	0	0	0													0	0	0
All Other State Revenues-LREBG RS 7435	0	0	0													0	0	0
All Other State Revenues-MTSS RS 7810	25,000	0	25,000					25,000								25,000	0	0
Interest	0	5,235	-5,235			3,035	2,201	-29	-29	-29	-29	-29	-29	-29	-29	5,000	0	0
Donations	200	0	200					25	25	25	25	25	25	25	25	200	0	0
Donations-Middle School	0	0	0													0	0	0
Donations-PTC	10,000	0	10,000					1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	10,000	0	0
Donations-Water Grant	0	0	0													0	0	0
Other Local Revenue-Misc/T-Shirt Sales	3,100	409	2,691	48		156	205	336	336	336	336	336	336	336	336	3,100	0	0
Other Local Revenue-Student Meals	7,500	0	7,500					938	938	938	938	938	938	938	938	7,500	0	0
Other Local Revenue-MS Fundraising	0	1,931	-1,931				1,931									1,931	0	-1,931
Other Local Revenue-Fundraising	2,500	191	2,309				191	289	289	289	289	289	289	289	289	2,500	0	0
Other Local Revenue-Student Council	0	0	0													0	0	0
Other Local Revenue-After School	11,500	4,783	6,718		283	3,642	858	840	840	840	840	840	840	840	840	11,500	0	0
Other Local Revenue-Water Grant	0	0	0													0	0	0
Total Revenues	2,634,352	331,634	2,302,718	48	68,111	107,976	155,499	423,843	296,648	162,931	176,029	414,939	150,750	150,750	246,337	2,353,860	306,906	-21,413
Expenses																		
Certificated	1,082,443	276,708	805,735	13,001	67,263	95,888	100,556	100,717	100,717	100,717	100,717	100,717	100,717	100,717	100,717	1,082,443	0	0
Classified	390,169	124,537	265,632	14,780	14,550	52,326	42,882	33,204	33,204	33,204	33,204	33,204	33,204	33,204	33,204	390,169	0	0
Employee Benefits	223,645	65,271	158,374	9,440	14,443	18,473	22,914	19,797	19,797	19,797	19,797	19,797	19,797	19,797	19,797	223,645	0	0
Books and Supplies	142,143	91,894	50,249	16,331	24,704	43,016	7,843	6,281	6,281	6,281	6,281	6,281	6,281	6,281	6,281	142,143	0	0
Services & Operational Expenses	575,783	196,185	379,598	65,066	41,190	55,472	34,458	47,450	47,450	47,450	47,450	47,450	47,450	47,450	47,450	575,783	0	0
Oversight Fee	21,693	0	21,693												21,693	21,693	0	0
SPED Encroachment	137,414	0	137,414						68,707							68,707	68,707	0
Debt Service Interest	0	0	0													0	0	0
Total Expenses	2,573,290	754,595	1,818,695	118,618	162,149	265,174	208,653	207,449	276,156	207,449	207,449	207,449	207,449	207,449	229,142	2,504,583	68,707	0
Net Increase/Decrease in Fund Balance	61,062			-118,570	-94,038	-157,199	-53,153	216,394	20,492	-44,518	-31,419	207,490	-56,699	-56,699	17,195	-150,723		

Actuals through the month of October	Budget Forecast	YTD Actual	Budget Remain	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	Estimated Accruals	Budget Variance
Beginning Cash				1,646,261	1,757,011	1,573,883	1,501,793	1,464,164	1,816,087	1,916,140	1,881,951	1,860,861	2,078,680	2,032,310	1,936,581	1,646,261		
Adjustments and Prior Year																		
Current Year Adjustments																		
Payroll Liabilities				-8,018	2,372	-5,294	10,054									-886		
Payroll Reserve for Summer Pay					6,748	10,075	10,911	8,381	10,204	10,204	10,204	10,204	10,204	10,204	-13,815	83,527	-83,527	
Employee Receivable				-910	-377	148	125	125	156	125	125	125	125	125	110	0		
Accounts Receivable																0		
Prepaid Expenses																0		
Due from Grantor Gov-unrestricted																0		
Due from Grantor Gov-EPA																0		
Due from Grantor Gov-ESSER II RS 3212																0		
Due from Grantor Gov-ESSER III RS 3213					-9,426	-1,610										-11,036		
Due from Grantor Gov-ESSER III RS 3214							-5,565									-5,565		
Due from Grantor Gov-GEER RS 3217					-3,034											-3,034		
Accounts Payable				-1,736	1,736											0		
Other Sources/Uses																		
All Other Financing Sources-PPP Forgiveness																0		
Deferred Revenue-CSI 21/22																0		
Deferred Revenue-ESSER RS 3212																0		
Deferred Revenue-ESSER RS 3213																0		
Deferred Revenue-ESSER RS 3214							-1,810									-1,810		
Deferred Revenue-GEER RS 3217					-1,011											-1,011		
Capital Outlay																0		
Sites/Bldgs Improvement																0		
Accrued Interest	0	0														0		
Debt Service Principal Payments	0	0														0		
Prior Year Transactions																	-83,527	
Accounts Receivable	14,642	14,642				14,642										14,642		0
Due from Grantor Govern	820,072	594,461		463,579	56,466	74,416		156,410	69,200							820,072	0	0
Prepaid Expenses	54,305	45,988		45,988												45,988	8,317	0
Accounts Payable	-19,152	-19,152		-8,535	-10,617											-19,152	0	0
Due to Grantor Govern-EPA	-163,267	-163,267		-163,267												-163,267	0	0
Due to Grantor Govern	-194,080	-115,333		-5,021	-110,312			-29,387						-49,359		-194,080	0	0
Loans Payable	0	0														0		0
Payroll Liabilities	-119,854	-119,854		-92,760	-21,635	-5,459										-119,854		0
Total Adjustments and Prior Year				229,320	-89,090	85,109	15,525	135,528	79,561	10,329	10,329	10,329	10,329	-39,030	-13,705	444,534	8,317	
Net Change and Ending Cash Balance																		
Net Change in Cash Position				110,750	-183,128	-72,090	-37,628	351,922	100,053	-34,189	-21,091	217,819	-46,370	-95,729	3,490	1,646,261		
Ending Cash Balance				1,757,011	1,573,883	1,501,793	1,464,164	1,816,087	1,916,140	1,881,951	1,860,861	2,078,680	2,032,310	1,936,581	1,940,071	1,940,071	2,103,060	
Cash in Bank x0950				1,749,414	812,850	740,917	701,088	0	0	0	0	0	0	0	0	1,630,632		
Cash in Bank x4876				1,473	4,909	1,732	1,732	0	0	0	0	0	0	0	0	9,505		
Cash in Bank x4244				6,124	6,124	6,124	6,124	0	0	0	0	0	0	0	0	6,124		
Cash in Bank x6472				0	750,000	753,020	755,220	0	0	0	0	0	0	0	0	6,124		
				0	0	0	0	1,816,087	1,916,140	1,881,951	1,860,861	2,078,680	2,032,310	1,936,581	287,687			

Walden Academy
Account Reconciliation
As of Oct 31, 2023
91100000000000 - Cash in Bank-Tri Cty x0950
Bank Statement Date: October 31, 2023

Filter Criteria includes: Report is print

Check #	Date	Payee	Cash Account	Amount
10/03/23-EFT	10/3/23	CHARTERSAFE	91100000000000	4,126.00
10/04/23-EFT	10/4/23	AFLAC	91100000000000	598.51
10/05/23-EFT	10/5/23	TRI COUNTIES BANK	91100000000000	10.00
7647	10/6/23	JENNY NOFFSINGER	91100000000000	23.80
7648	10/6/23	WILLOWS ACE HARDWARE	91100000000000	107.23
7649	10/6/23	ARI SERVICE INC	91100000000000	3,600.00
7650	10/6/23	VOID CHECKS	91100000000000	
12824	10/10/23	PAYROLL	91100000000000	1,900.67
12825	10/10/23	PAYROLL	91100000000000	73.16
12845	10/10/23	PAYROLL	91100000000000	182.90
12846	10/10/23	PAYROLL	91100000000000	365.81
12847	10/10/23	PAYROLL	91100000000000	1,014.83
12848	10/10/23	PAYROLL	91100000000000	182.90
12853	10/10/23	PAYROLL	91100000000000	1,123.37
12856	10/10/23	PAYROLL	91100000000000	1,232.84
12863	10/10/23	PAYROLL	91100000000000	1,032.87
12868	10/10/23	PAYROLL	91100000000000	1,453.22
12873	10/10/23	NEWPORT TRUST COMPANY FBO#10199352#	91100000000000	3,891.56
10/10/23-EFT	10/10/23	PAYCHEX OF NEW YORK, LLC	91100000000000	512.49
7651	10/12/23	ST MONICAS CHURCH	91100000000000	13,236.00
7652	10/12/23	TSC GROUP, INC.	91100000000000	3,625.00
7653	10/12/23	WILLOWS HARDWARE INC.	91100000000000	42.05
7654	10/12/23	LAW OFFICES OF YOUNG, MINNEY & CORR LLP	91100000000000	260.00
7655	10/12/23	MERRILEE VANDERWAAL	91100000000000	1,470.00
7656	10/12/23	AMY ALVES	91100000000000	1,103.97
7657	10/12/23	GOTO COMMUNICATIONS, INC.	91100000000000	566.79
7658	10/12/23	AMAZON CAPITAL SERVICES	91100000000000	2,964.37
7659	10/12/23	STANDARD SUPPLY CENTER	91100000000000	1,561.45
7660	10/12/23	ALEXANDRA N. WHITE	91100000000000	109.00
10/17/23-EFT	10/17/23	TRI COUNTIES BANK	91100000000000	550.94
7661	10/19/23	EDTEC, INC.	91100000000000	1,320.00
7662	10/19/23	DEPARTMENT OF JUSTICE	91100000000000	324.00
7663	10/19/23	STAPLES ADVANTAGE	91100000000000	117.07
7664	10/19/23	WASTE MANAGEMENT	91100000000000	547.20
7665	10/19/23	EVERGREEN JANITORIAL SUPPLY INC	91100000000000	470.01
7666	10/19/23	VERIZON WIRELESS	91100000000000	98.58
7667	10/19/23	WEED MAN	91100000000000	1,112.00
7668	10/19/23	RODRIGO RAYGOZA	91100000000000	13.43
7669	10/19/23	MELISSA M. ROACH	91100000000000	139.63
7670	10/19/23	ACCULARM SECURITY SYSTEMS	91100000000000	131.50
7671	10/19/23	WILLOWS ACE HARDWARE	91100000000000	4.28
7672	10/19/23	BUSINESS MANAGEMENT DAILY	91100000000000	199.00
10/26/23-EFT	10/26/23	VISION SERVICE PLAN	91100000000000	124.33
10/26/23-1-EFT	10/26/23	PAYCHEX OF NEW YORK, LLC	91100000000000	393.75
12875	10/26/23	PAYROLL	91100000000000	1,900.67
12888	10/26/23	PAYROLL	91100000000000	182.90
12889	10/26/23	PAYROLL	91100000000000	365.81
12890	10/26/23	PAYROLL	91100000000000	365.81
12895	10/26/23	PAYROLL	91100000000000	749.02
12898	10/26/23	PAYROLL	91100000000000	959.66
12904	10/26/23	PAYROLL	91100000000000	983.80
12909	10/26/23	PAYROLL	91100000000000	1,199.33
12913	10/26/23	NEWPORT TRUST COMPANY FBO#10199352#	91100000000000	3,746.24
7673	10/27/23	STAPLES ADVANTAGE	91100000000000	69.73

Walden Academy
Account Reconciliation
As of Oct 31, 2023
911000000000000 - Cash in Bank-Tri Cty x0950
Bank Statement Date: October 31, 2023

Filter Criteria includes: Report is print

Check #	Date	Payee	Cash Account	Amount
7674	10/27/23	SCHOLASTIC INC	911000000000000	98.84
7675	10/27/23	AUDREY G. PERKES	911000000000000	28.97
7676	10/27/23	STUDIES WEEKLY	911000000000000	333.71
7677	10/27/23	CANON FINANCIAL SERVICES INC	911000000000000	1,786.90
7678	10/27/23	WILLOWS ACE HARDWARE	911000000000000	12.42
7679	10/27/23	GERALD SKINNER	911000000000000	200.00
7680	10/27/23	TRI COUNTIES BANK	911000000000000	2,062.42
7681	10/27/23	MONICA MICHAUD	911000000000000	21.32
1147	10/1/23	HISTORIC HAWES FARMS	912000000000000	50.00
1147V	10/31/23	HISTORIC HAWES FARMS	912000000000000	-50.00
Total				66,984.06

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Date: Board Approved 1/14/14

Responsible Department: School Director

Source Document: STUDENT POLICY #6 –PUPIL SUSPENSION AND EXPULSION POLICY-Charter Schools Development Center, 2012

This Pupil Suspension and Expulsion Policy (the “Policy”) for Walden Academy (“School”) has been established in order to promote learning and protect the safety and well-being of all students. When the Policy is violated, it may be necessary to suspend or expel a student from regular classroom instruction. At the same time, the School intends to provide effective interventions for pupils who engage in acts of problematic behavior to help them change their behavior and avoid exclusion from the School.

Staff shall enforce disciplinary rules and procedures fairly and consistently amongst all students. The Policy will be printed and distributed as part of the Student Handbook and will clearly describe discipline expectations. The School Director shall ensure that students and their parents/guardians are notified in writing upon enrollment of all discipline policies and procedures. The notice shall state that this Policy is available on request at the front office.

Discipline includes, but is not limited to, advising and counseling students, conferring with parents/guardians, detention during and after school hours, community service on or off campus, the use of alternative educational environments, suspension and expulsion. Corporal punishment shall not be used as a disciplinary measure against any student. Corporal punishment includes the willful infliction of, or willfully causing the infliction of, physical pain on a student. For purposes of the Policy, corporal punishment does not include an employee’s use of reasonable force necessary to protect the employee, students, staff or other persons or to prevent damage to school property.

A student identified as an individual with disabilities or for whom the School has a basis of knowledge of a suspected disability pursuant to the Individuals with Disabilities in Education Act (“IDEA”) or who is qualified for services under Section 504 of the Rehabilitation Act of 1973 (“Section 504”) is subject to the same grounds for suspension and expulsion and is accorded the same due process procedures applicable to regular education students except when federal and state law mandates additional or different procedures. The School will follow Section 504, the IDEA, the Americans with Disabilities Act of 1990 (“ADA”) and all applicable federal and state laws when imposing any form of discipline on a student identified as an individual with disabilities or for whom the School has a basis of knowledge of a suspected disability or who is otherwise qualified for such services or protections in according due process to such students.

Suspension

Definition

Suspension is the temporary removal of a pupil from class instruction for adjustment or disciplinary reasons. Suspension does not mean any of the following:

- Reassignment to another education program or class at the School where the pupil will receive continuing instruction for the length of day prescribed by the Board for pupils of the same grade level;
- Referral to a certificated employee designated by the School Director to advise pupils;
- Removal from the class, but without reassignment to another class for the remainder of the class period without sending the pupil to the School Director or designee.

Suspended students shall be excluded from all School and School-related activities unless otherwise agreed during the period of suspension. Violation may result in further disciplinary action.

The School shall consider suspension from School only when other means of correction fail to bring about proper

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conduct or where the student's presence would constitute a danger to persons or property or seriously disrupt the educational process.

Authority

A teacher may suspend a student only from his/her classroom for the day of the suspension plus the following school day. The Director or his/her designee may suspend a student from class, classes or the school for a period not to exceed five days. The Director or his/her designee may extend a student's suspension pending final decision by the Board of Directors of the School on a recommendation for expulsion. On a recommendation for expulsion, the Board of Directors may suspend a special education student being considered for expulsion in accordance with the laws relating to expulsion of special education students.

A pupil may not be suspended or expelled for any of the acts enumerated in this Policy unless the act is related to school activity or school attendance of Walden Academy. A pupil may be suspended or expelled for acts that are enumerated in this Policy and related to school activity or attendance that occur at any time, including, but not limited to any of the following:

- While on school grounds
- While going to or coming from school
- During the lunch period, whether on or off the school campus
- During, or while going to or coming from a school sponsored activity
- All acts related to school activity or school attendance occurring within the School

Grounds

The Director may use his/her discretion to provide alternatives to suspension or expulsion recommendations that are age appropriate and designed to address and correct the student's specific misbehavior. Alternatively, students may be suspended or recommended for expulsion for any of the following acts (whether completed, attempted or threatened) when it is determined the pupil:

- Caused physical injury to another person or willfully used force or violence upon the person of another, ~~except in self-defense~~
- Possessed, sold or otherwise furnished any firearm, knife, explosive or other dangerous object unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from an authorized certificated school employee, with the Director's or designee's written concurrence
- Unlawfully possessed, used, sold or otherwise furnished, or was under the influence of, any controlled substance as defined in Health and Safety Code sections 11053-11058 (including, but not limited to, opiates, hallucinogenic substances, stimulants, depressants and narcotic drugs), alcoholic beverage or intoxicant of any kind.
- Unlawfully offered, arranged or negotiated to sell any controlled substance as defined in Health and Safety Code sections 11053-11058, alcoholic beverage or intoxicant of any kind, and then sold, delivered or otherwise furnished to any person another liquid substance or material and represented the same as a controlled substance, alcoholic beverage or intoxicant

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- Committed or attempted to commit robbery or extortion
- Caused or attempted to cause damage to school property or private property
- Stole or attempted to steal school property or private property (as used in this policy, “school property” includes but is not limited to electronic files and databases)
- Possessed or used tobacco or any products containing tobacco or nicotine products, including but not limited to cigars, cigarettes, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets and betel
- Committed an obscene act or engaged in habitual profanity or vulgarity
- Unlawfully possessed or offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Health and Safety Code section 11014.5
- Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, other school officials or other school personnel engaged in the performance of their duties
- Knowingly received stolen school property or private property
- Possessed an imitation firearm, i.e., a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm
- Committed a sexual assault as defined in Penal Code sections 261, 266c, 286, 288, 288a, or 289, or committed a sexual battery as defined in Penal Code section 243.4
- Harassed, threatened or intimidated a student who is a complaining witness or witness in a school disciplinary proceeding for the purpose of preventing that student from being a witness and/or retaliating against that student for being a witness
- Unlawfully offered, arranged to sell, negotiated to sell or sold the prescription drug Soma
- Engaged in, or attempted to engage in, hazing. “Hazing” means a method of initiation or preinitiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current or prospective pupil. “Hazing” does not include athletic events or school-sanctioned events.
- Engaged in an act of bullying. “Bullying” means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils directed toward one or more pupils that has or can be reasonably predicated to have the effect of one or more the of the following:
 - Placing a reasonable pupil(s) in fear of harm to that pupil(s)’ person or property;
 - Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health;
 - Causing a reasonable pupil to experience substantial interference with his or her academic performance;
 - Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.
- An electronic act, for purposes of the immediately preceding paragraph, means the transmission, by means of an electronic device, including but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, including but not limited to, any of the following:

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- A message, text, sound or image.
- A post on a social network Internet Web site including, but not limited to:
 - Posting to or creating a burn page. “Burn page” means an Internet Web site created for the purpose of having one or more of the effects listed above.
 - Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed above. “Credible impersonation” means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated.
 - Creating a false provide for the purpose of having one or more of the effects listed above. “False profile” means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.
- An electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.
- A “reasonable pupil” means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.
- Made terrorist threats against school officials and/or school property
- Committed sexual harassment
- Caused or participated in an act of hate violence
- Carried, possessed, sold or otherwise furnished an electronic signaling device
- Committed hazing
- Committed vandalism/malicious mischief
- Violated academic ethics
- Falsified or misinterpreted notes or phone calls of parents or guardians
- Falsely activated fire alarm
- Habitually violated the dress code
- Intentionally harassed, threatened or intimidated a student or group of students to the extent of having the actual and reasonably expected effect of materially disrupting class work, creating substantial disorder and invading student rights by creating an intimidating or hostile educational environment
- Discriminated against, harassed, intimidated, and/or bullied any person or groups of persons based on the following actual or perceived characteristics: disability, gender, nationality, race or ethnicity, religion, sexual orientation, gender identity, gender expression, religion, or association with one or more of these actual or perceived characteristics.
- A pupil who aids or abets, as defined in section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to this policy, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury may be recommended for expulsion.

The above list is not exhaustive and depending upon the offense, a pupil may be suspended or recommended for

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expulsion for misconduct not specified above.

Procedures Required to Suspend

Step One

The School Director shall investigate the incident and determine whether or not it merits suspension.

Searches: In order to investigate an incident, a student's attire,¹ personal property, vehicle or school property, including books, desks and school lockers, may be searched by a Principal or designee who has reasonable suspicion that a student has violated or is violating the law or the rules of the school. *Illegally possessed items shall be confiscated and turned over to the police.*

Step Two

Unless a student poses a continuing danger to persons or property or an ongoing threat of disrupting the academic process, a suspension will be preceded by an informal conference between the School Director and the student in which the student shall be orally informed of the reason for the suspension, the evidence against him, and be given the opportunity to present informal proof of his/her side of the story. If the student poses a continuing danger to persons or property or an ongoing threat of disrupting the academic process, the informal conference will be held within two school days, unless the pupil waives this right or is physically unable to attend for any reason, including, but not limited to, hospitalization or detention in a correctional facility.

At the time of the suspension, a School employee shall make a reasonable effort to contact the parent/guardian by telephone or in person to inform him/her of the suspension and the reasons therefore.

If a student is suspended without the informal conference, both the student and the parent/guardian will be notified of a student's right to return to school for the purpose of a conference.

Step Three

The School determines the appropriate length of the suspension (up to 5 days). When suspensions do not include a recommendation for expulsion, they shall not exceed 5 consecutive school days per suspension.

Step Four

The School Director fills out a Notice of Suspension Form, a copy of which will be sent to the student's parent/guardian and to the student. A copy of this form is also placed in the student's cumulative file at the School. The Notice of Suspension Form shall state the fact of suspension, its duration and the specific offense committed by the student. In addition, the notice may state the date and time when the student may return to school. The notice shall also state that if desired by the parent/guardian, a prompt meeting or hearing will be held at which the suspension may be discussed and at which the student may be present and afforded an opportunity

¹ This does not include removing clothing to permit visual inspection of the under clothing, breasts, buttocks or genitalia of the pupil.

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to present informal proof of his/her side of the case. Additionally, if the School officials wish to ask the parent/guardian to confer regarding matters pertinent to the suspension, the notice may request the parent/guardian to respond to such requests without delay.

Step Five

The School Director determines whether the offense warrants a police report. The School Director will report certain offenses to law enforcement authorities in accordance with Education Code section 48902.

When Director releases a minor pupil to a peace officer for the purpose of removing the minor from the school premises, the Director shall take immediate steps to notify the parent, guardian or responsible relative of the minor regarding the release of the minor to the officer and regarding the place to which the minor is reportedly being taken, unless the minor has been taken into custody as a victim of suspected child abuse.

Step Six

The School Director may require the student and his/her parent/guardian to sign a contract that states the conditions that the student is expected to meet while at the School. Copies of the signed contract are kept by the school and given to the parent/guardian.

Special Education Student Suspensions

When suspensions involve special education students, a manifestation determination meeting shall be held no later than the 10th suspension day (whether consecutive or cumulative for the school year). The School Director shall notify the student's special education teacher when the student's cumulative days of suspension for that school year reaches eight. That special education teacher shall promptly notify the Program Specialist of the need for the manifestation determination meeting. The manifestation determination meeting shall include the LEA, the parent, and relevant members of the student's IEP Team (as determined by the parent and the LEA).

The student shall be treated as a general education student for disciplinary purposes, except to the extent that educational services must continue, if at the manifestation determination meeting the following are both determined in the negative, after reviewing all relevant information in the student's file, including the student's IEP, any teacher observations and any relevant information provided by the parents: 1) the conduct in question was caused by, or had a direct and substantial relationship to, the student's disability; or 2) the conduct in question was the direct result of the LEA's failure to implement the IEP. If it is determined at the manifestation determination meeting that 1) or 2) is answered in the affirmative, the conduct is deemed a manifestation of the disability.

If the conduct is deemed a manifestation of the disability, the IEP Team must conduct a functional behavioral assessment, create a plan and implement it, or if the plan is preexisting, review it and modify it as necessary to address the behavior.

In the case of a manifestation of a disability, the student will be returned to the placement from which he/she was

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removed, unless the LEA and parent agree to a change of placement as part of the modification of the behavioral intervention plan. For special education students, a new manifestation determination meeting is required for all proposed suspensions exceeding ten cumulative days in one school year.

The special education student may be removed from school to an interim alternative educational setting for not more than 45 school days without regard to whether the behavior is determined to be a manifestation of the student's disability if the student: 1) carries a weapon to or possesses a weapon at school, on school premises or to or at a school function under the jurisdiction of the School; 2) knowingly possesses or uses illegal drugs or sells or solicits the sale of a controlled substance, while at school, on school premises, or at a school function under the jurisdiction of the School; or 3) has inflicted serious bodily injury upon another person while at school, on school premises, or at a school function under the jurisdiction of the School.

Appeal Process

A student or the student's parent/guardian may appeal those disciplinary actions, other than expulsion, imposed upon a student for his/her School related offenses. Appeals must be made first in writing at the School level, and should be directed to the School Director within five days of the School sending the Notice of Suspension Form to the parent/guardian and the student. The School Director will attempt to resolve the appeal with a written response within ten school days of receiving the written appeal. After appeal at the School level, if further appeal is desired, the student or his/her parent/guardian should appeal in writing to the School Board within five days of the date of the School level written response and should direct it to the Board Chair for final resolution within 15 school days. If any appeal is denied, the student, his/her parent/guardian may place a written rebuttal to the action in the student's file.

Expulsion

Definition

Expulsion means involuntary disenrollment from the charter school.

Authority

A student may be expelled either by the Board following a hearing before it or by the Board upon a recommendation of an Administrative Panel to be assigned by the Board as needed. The Panel may recommend expulsion of any student found to have committed an expellable offense.

The Board, upon voting to expel a pupil, may suspend the enforcement of the expulsion order for a period of not more than one calendar year and may, as a condition of the suspension of enforcement, assign the pupil to a school, class or program that is deemed appropriate for the rehabilitation of the pupil [or other conditions such as good behavior, attendance, etc.]. The rehabilitation program to which the pupil is assigned may provide for the involvement of the pupil's parent or guardian in his or her child's education in ways that are specified in the rehabilitation program. A parent or guardian's refusal to participate in the rehabilitation program shall not be considered in the Board's determination as to whether the pupil has satisfactorily completed the rehabilitation program.

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Grounds for Expulsion

Category I Expulsions – Mandatory Recommendation for Expulsion

The School Director shall immediately suspend a student, and recommend for expulsion, a student who has committed one or more of the following acts:

- Possessing, selling or otherwise furnishing a firearm when a school employee verifies firearm possession, unless the student obtained prior written permission to possess the firearm from a certificated school employee, which is concurred in by the director or his/her designee
- Brandishing a knife at another person
- Unlawfully selling a controlled substance
- Committing or attempting to commit a sexual assault or committing a sexual battery
- Possession of an explosive

Category II Expulsions – Recommendation for Expulsion Required, Unless Inappropriate Under the Circumstances

A student who has committed one of the following acts of misconduct must be recommended for expulsion, unless the School Director determines that expulsion should not be recommended under the circumstances or that an alternative means of correction would address the conduct.

- Causing physical injury to another person, except in self-defense
- Possession of any knife, explosive or other dangerous object of no reasonable use to the student
- Unlawful possession of any controlled substance, except for the first offense for the possession of not more than one ounce of marijuana, other than concentrated cannabis or for possession of over-the-counter medication for use by the pupil for medical purposes or medication prescribed for the pupil by a physician
- Robbery or extortion
- Assault or battery on a school employee

Category III Expulsions – Discretionary Expulsion Recommendation

In the discretion of the School Director or his/her designee, any act that warrants suspension may warrant expulsion. Additionally, a student may be expelled for misconduct that is not listed above if the acts disrupt and/or present ongoing health and/or safety concerns, or the student has repeatedly engaged in the misconduct.

Procedures to Expel a Student

Step One

The School Director investigates the incident and determines whether the offense results in a suspension. If so, the School Director follows the procedures to suspend the student as outlined above.

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Step Two

In the discretion of the School Director, a student's suspension may be extended pending expulsion. In this case, a meeting is held within five school days of the student's suspension to extend the suspension. The student and his/her parent/guardian are invited to attend this meeting with the School Director or his/her designee. The Board Chair may also be present.

At this meeting, the offense and the repercussions are discussed. An extension of the suspension may be granted only if the School Director or his/her designee has determined, after the meeting, that the presence of the student at the School would cause a danger to persons or property or a threat of disrupting the instructional process. If the student has committed an offense that requires a mandatory expulsion recommendation, this is discussed so that it is understood by all parties. The purpose of the meeting is to decide upon the extension of the suspension order and may be held in conjunction with the initial meeting with the parents after the suspension.

Step Three

The School shall send a letter to the student and parent/guardian regarding the expulsion hearing. The expulsion hearing shall be held no later than 30 school days of the date that expulsion is recommended, unless a brief extension is requested by the student or his/her parent/guardian.

The letter shall be sent via certified mail to the student and his/her parent/guardian to the address reflected in the pupil's student file at least 10 calendar days before the date of the hearing. The letter shall notify the student and parent/guardian when and where the expulsion hearing will take place and the rights of the student with respect to the hearing, including:

- The date and place of the expulsion hearing;
- A statement of the facts, charges and offenses upon which the proposed expulsion is based;
- A copy of the School's disciplinary rules relating to the alleged violation;
- Notification of the student's or parent/guardian's obligation to provide information about the student's status at the School to any other school district or school to which the student seeks enrollment;
- The opportunity for the student or the student's parent/guardian to appear in person and/or to employ and be represented by counsel or an advocate;
- The right to inspect and obtain copies of all documents to be used at the hearing;
- The opportunity to confront and question witnesses who testify at the hearing;
- The opportunity to question all evidence presented and to present oral and documentary evidence on the student's behalf, including witness testimony.

Step Four

The School Director shall maintain documents that may be used at the hearing and make them available for review by the student and/or his/her parent/guardian. These papers may include, but are not limited to, the following: A record of the student's attendance and grades, a record of previous infractions, a statement of the facts surrounding the case made by the School Director; a statement of the facts surrounding the case made by a witness, a law enforcement agency's report and any other relevant matter.

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Step Five

An expulsion hearing shall be held before an Administrative Panel consisting of at least three members who are certificated and neither a teacher of the pupil or a Board member of The Walden Academy Board of Directors. A record of the hearing shall be made and may be maintained by any means, including electronic recording, as long as a reasonably accurate and a complete written transcription of the proceedings can be made.

While the technical rules of evidence do not apply to expulsion hearings, evidence may be admitted and used as proof only if it is the kind of evidence on which reasonable persons can rely in the conduct of serious affairs. A recommendation by the Administrative Panel to expel must be supported by substantial evidence that the student committed an expellable offense.

Findings of fact shall be based solely on evidence produced at the hearing. While hearsay evidence is admissible, no decision to expel shall be based solely on hearsay evidence, although sworn declarations may be admitted as testimony from witnesses who are determined by the Administrative Panel that disclosure of their identity or live testimony at the hearing may subject them to an unreasonable risk of physical or psychological harm.

If, due to a written request by the expelled pupil, the hearing is held at a public meeting, and the charge is committing or attempting to commit a sexual assault or committing a sexual battery as defined in Education Code section 48900, a complaining witness shall have the right to have his or her testimony heard in a session closed to the public.

Step Six

The decision of the Administrative Panel shall be in the form of a written recommendation, with findings of fact, to the Walden Academy Board of Directors who will make a final determination regarding the expulsion. The final decision by the Board shall be made within 10 days following the conclusion of the hearing, or within 40 school days after the date of the pupil's removal from the School for the incident for which the recommendation for expulsion is made. If the Board decides not to recommend expulsion, the pupil shall be reinstated and permitted to return to classroom programs. The decision not to recommend expulsion shall be final.

Step Seven

The School Director, or designee, following a decision of the Board of Directors to expel a student, shall send written notice of the decision to expel, including the School Director's findings of fact, to the student or parent/guardian. The notice shall include the following:

- Notice of the specific offense committed by the student; school
- Notice of the right to appeal the expulsion to the Board of Directors. If that Board does not hear such appeals, the student may submit a written objection and request for reconsideration to the school's Board of Directors within 10 days. Decisions of the Board of Directors shall be final.
- Notice of the student's or parent/guardian's obligation to inform any new district in which the student seeks to enroll of the student's status within the charter school

Within 30 days of the decision to expel, the School Director shall send written notice of the decision to expel to the

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student's district of residence, the County Office of Education and the charter granting district (if different than the student's district of residence). This notice shall include the student's name and the specific expellable offense committed by the student.

Step Eight

Expelled students are responsible for seeking alternative education programs, including but not limited to, programs within the County or their school district of residence.

Step Nine

The school shall maintain records of all student suspensions and expulsions at the school site. Such records shall be made available for the Board of Directors review upon request.

Students who are expelled from the charter school shall be given a rehabilitation plan upon expulsion as developed by the Board of Directors, or its designee, at the time of the expulsion order, which may include, but is not limited to, a periodic review as well as assessment at the time of review for readmission. The rehabilitation plan should include a date not later than one year from the date of expulsion when the pupil may reapply to the school for readmission.

The decision to readmit a pupil or to admit a previously expelled pupil from another school district or charter school shall be in the sole discretion of the Board of Directors or its designee following a meeting with the School Director and the pupil and parent/guardian to determine whether the pupil has successfully completed the rehabilitation plan and to determine whether the pupil poses a threat to others or will be disruptive to the school environment. The School Director shall make a recommendation to the Board of Directors following the meeting regarding his/her determination. The pupil's readmission is also contingent upon the school's capacity and any other admission requirements in effect at the time the student seeks admission or readmission.

Walden Academy Policy and Procedure Manual

Chapter 5000, Students

Section 80, Independent Study Policy

Date:

Responsible Department:

School Director **Source Document:** n/a

The Walden Academy Board of Trustees are committed to providing options for students and to establishing an Independent Study Program for The Walden Academy Board of Trustees are committed to providing options for students and to establishing an Independent Study Program for Walden Academy. The Independent Study Program shall provide as an alternative instructional strategy to regular classroom instruction for students enrolled in grades K-12 to reach curriculum objectives and fulfill graduation requirements. Independent Study shall offer a means of individualizing the educational plan for students who have difficulty functioning in a regular classroom environment.

The Superintendent/designee shall determine that the prospective independent study student and/or the parent or guardian understand and are prepared to meet the county office of education's requirements for independent study. Independent study entails a commitment by both the parent/guardian and the student. Independent study may be offered only to students who can achieve in this program as well as or better than they would in the regular classroom.

The Superintendent/designee shall ensure that a written independent study agreement, as prescribed by law, exists for each participating student. **To foster each student's success in independent study, the Board establishes the following maximum lengths of time which may elapse between the time an assignment is made and date by which the student must complete the assigned work shall be:**

- **2 weeks for all students grades TK-8.**

When circumstances justify a longer time, the Superintendent/designee may extend the maximum length of an assignment one additional week. For good cause, the Superintendent/designee may extend this period, up to four weeks. Such an extension may be made only pursuant to a written request with justification.

When any student fails to complete consecutive independent study assignments **consisting of 60% or more of total work**, an evaluation shall be conducted to determine whether it is in the student's best interest to remain in independent study. Evaluation findings shall be kept in the student's permanent record.

Upon satisfactory completion of the program objectives, the assigned teacher shall verify completion of work, grades, and earned credit, such credit to be entered into the student's permanent record. Credit given shall not exceed that which is available in the regular school for that student.

The Superintendent shall establish and provide the necessary and appropriate forms and regulations to carry out this policy.

Independent Study Instruction

Independent Study Walden Academy has adopted a policy to implement the requirements of AB 130. With the enactment of Assembly Bill No. 130 (Ch. 44, Stats. 2021, hereafter “AB 130”), school districts and county offices of education may offer independent study with limited exceptions.

This Regulation is intended to implement the additional requirements of AB 130.

Monitoring Student Progress

In addition to the number of missed assignments permitted by Walden Academy before an evaluation is conducted to determine whether it is in the best interest of a pupil to remain in independent study, or whether the pupil should return to the regular school program, the pupil’s level of satisfactory progress shall be considered.

Satisfactory educational progress shall be determined based on all of the following indicators:

1. The pupil’s achievement and engagement in the independent study program, as indicated by the pupil’s performance on applicable pupil-level measures of pupil achievement and pupil engagement, including but not limited to the student’s attendance and absenteeism.
2. The completion of assignments, assessments, or other indicators that evidence that the pupil is working on assignments.
3. Learning required concepts, as determined by the supervising teacher.
4. Progressing toward successful completion of the course of study or individual course, as determined by the supervising teacher.

Special Education Students Participating in Independent Study

Students enrolled in special education programs may participate in independent study if the Individual Education Plan (IEP) Team agrees and Free Appropriate Public Education (FAPE) can be established. The “certificated employee with responsibility for the student’s special education programming” must be a signatory to the written agreement.

Content Standards

The provision of content aligned to grade level standards that is provided to pupils in the independent study program shall be substantially equivalent to in-person instruction.

Re-engagement Strategies

Walden Academy employees will take measures to re-engage pupils who are not generating attendance for more than 10 percent of required minimum instructional time over four continuous weeks of approved instructional calendar, pupils found non-participatory in synchronous instructional offerings pursuant to Section 51747.5 for more than 50 percent of the scheduled times of synchronous instruction in a school month as applicable by grade span, or pupils who are in violation of their written agreement pursuant to Educational Code section 51747 (g), and this policy. Procedures for tiered re-engagement strategies shall include all of the following:

1. Verification of the pupil’s current contact information.

2. Notification to parents or guardians of lack of participation within one school day of the absence or lack of participation.
3. A plan for outreach to determine pupil needs, including connection with health and social services as necessary.
4. A clear standard for requiring a pupil-parent-educator conference to review a pupil's written agreement and reconsider the independent study program's impact on the pupil's achievement and well-being, consistent with the provisions of this policy regarding missed assignments and satisfactory education progress.

"Pupil-parent-educator conference" means a meeting involving, at a minimum, all parties who signed the pupil's written independent study agreement pursuant to subdivision (g) of Section 51747 or the written learning agreement pursuant to subdivision (b) of Section 51749.6.

This section shall not apply to pupils that participate in an independent study program for fewer than 15 school days in a school year.

Instructional Delivery Methods

Instruction shall be provided to all pupils in the independent study program in accordance with the pupil's written agreement, and shall include the following:

1. For pupils in transitional kindergarten, kindergarten, and grades 1 to 3, inclusive, daily synchronous instruction shall be provided for all pupils throughout the school year.
2. Pupils in grades 4 to 8, inclusive, will be provided opportunities for both daily live interaction and at least weekly synchronous instruction for all pupils throughout the school year.
2. Pupils in grades 9 to 12, inclusive, will be provided opportunities for at least weekly synchronous instruction for all pupils throughout the school year.

"Live interaction" means interaction between the pupil and Walden Academy classified or certificated staff, and may include peers, provided for the purpose of maintaining school connectedness, including, but not limited to, wellness checks, progress monitoring, provisions of services, and instruction. This interaction may take place in person, or in the form of internet or telephonic communication.

"Synchronous instruction" means classroom-style instruction or designated small group or one-on-one instruction delivered in person, or in the form of internet or telephonic communications, and involving live two-way communication between the teacher and pupil. Synchronous instruction shall be provided by the teacher of record for that pupil pursuant to Education Code Section 51747.5. A pupil who does not participate in independent study on a school day shall be documented as non-participatory for that school day for purposes of pupil participation reporting and tiered re-engagement pursuant to section 51447.

Returning to In-person Instruction

Pupils whose families wish to return to classroom-based instruction from independent study may notify the designated contact person, as set forth in the pupil's written agreement. Upon notice from the pupil's family that a return to in-person instruction is desired, the Site Administrator shall provide for the pupil's return to the school of the pupil's previous in-person attendance, or such other school as is appropriate for

the pupil's grade level and place of residence, no later than five instructional days after the request is received.

This section shall not apply to pupils that participate in an independent study program for fewer than 15 schooldays in a school year.

Independent Study Fewer Than Fifteen Days

Written agreements for independent study lasting fewer than 15 school days must be signed by parent/guardian within 10 days of enrollment in independent study.

Master Agreement

Each pupil's written agreement for independent study shall include, in addition to those provisions required by Walden Academy, the following:

1. The manner, time, frequency, and place for reporting the pupil's academic progress, and for communicating with a pupil's parent or guardian regarding the pupil's academic progress.
2. The specific resources, including materials and personnel, that will be made available to the pupil. These resources shall include confirming or providing access to all pupils to the connectivity and devices adequate to participate in the educational program and complete assigned work.
3. A statement of the level of satisfactory educational progress allowed before an evaluation of whether or not the pupil should be allowed to continue in independent study.
 3. A statement detailing the academic and other supports that will be provided to address the needs of the pupils are not performing at grade level, or need support in other areas, such as English learners, individuals with exceptional needs in order to be consistent with the pupil's individualized education program or plan pursuant to Section 504 of the Federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794), pupils in foster care or experiencing homelessness, and pupils requiring mental health supports.

Signed written agreements, supplemental agreements, assignment records, work samples, and attendance records assessing time value of work or evidence that an instructional activity occurred may be maintained as an electronic file. An electronic file includes a computer or electronic stored image of an original document, including, but not limited to, portable document format, JPEG, or other digital image file type, that may be sent via fax machine, email, or other electronic means. Either an original document or an electronic file of the original document is allowable for auditing purposes.

Written agreements may be signed using an electronic signature that complies with state and federal standards that may be a marking that is either computer generated or produced by electronic means and is intended by the signatory to have the same effect as a handwritten signature. The use of an electronic signature shall have the same force and effect as the use of a manual signature if the requirements for digital signatures and their acceptable technology, as provided in Section 16.5 of the Government Code and in Chapter 10 (commencing with Section 22000) of Division 7 of Title 2 of the California Code of Regulations, are satisfied.

Each pupil's written agreement must be completed and signed by parent, student, and teacher prior to program commencement for programs scheduled for 15 days or more.

Independent Study Enrollment and Notice

Upon the request of the parent or guardian of a pupil, and before signing a written agreement with the pupil's parent or guardian, the Walden Academy staff may conduct a phone, videoconference, or in-person pupil-parent-educator conference or other school meeting during which the pupil, parent, or guardian, and, if requested by the pupil or parent, an education advocate, may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the pupil in independent study, before making the decision about enrollment or disenrollment in the various options for learning.

LEGAL REFERENCE

Education Code: 51745-51749 Independent Study Programs

Assembly Bill No. 130 (Ch. 44, Stats. 2021)

Assembly Bill No. 181 (Ch. 52, Stats. 2022)

Adopted: